

GOVERNING BODY OF THE BELFAST METROPOLITAN COLLEGE		
Minutes of the Curriculum, Quality and Engagement Committee of the Belfast Metropolitan College held on 27th November 2017 at 08:30am in R3.54 TQ.		
Present	<p>Governors: Kathleen O'Hare (Chair), Catherine Burns, Kate Burns, Declan Crummey, Seamus Dawson and Brian Wilson.</p> <p>Officers: Gillian Magee, Director of Transition, Jonathan Heggarty, Director of Curriculum (DC), Aidan Sloane (Head of Training), Rebecca Roberts (Head of Excellence), and Lorraine Lavery, Curriculum Quality Assurance & Performance Development Manager (CQA),</p> <p>Secretary: John McAndrew</p>	
CQE 24 17/18	Apologies and Notice of AOB:	
	There were apologies from officer Damian Duffy, Director of Development.	
CQE 25 17/18	Conflicts of Interest Declaration	
	In response to the Chair's question to members none were declared.	
CQE 26 17/18	Minutes and matters arising of the CQE Committee held on 10th October 2017	
	Given the single issue meeting on the WCQIP, the Committee agreed to hold over the Minutes and Matters Arising to the next full meeting.	Secretary
CQE 27 17/18	Chair's Business	
	The Chair confirmed the date for a breakfast briefing on HE Opportunities on 5 th December 2017 aimed at N Belfast principals and asked that the invitations be dispatched that day. She also reported feedback on a Belfast Met course and this was discussed in detail.	Secretary
CQE 28 17/18	Whole College Quality Improvement Plan 2017/18 and HE Provider Review	
	<p>The CQA manager noted that she had presented the key messages for consideration by the CQE Committee on 15th November 2017 and that governors commented on the FE/WBL and HE content. She also noted that she had now completed and circulated the WCQIP and HE Provider Review returns for comments anew. Following this meeting she would make any amendments before presenting the documents to the full Governing Body on 29th November 2017.</p> <p>The CQA outlined the contents in detail and officers took questions as they arose. Members were satisfied with the management responses. In addition it was noted that World Skills was equivalent to a Global Olympics for Skills and that N. Ireland and Belfast Met punched above its weight; that progress was overall good in T4S and App NI but there were areas where interventions had been appropriate e.g. sub contracting issues in regard to Essential Skills; that external observers were brought in as necessary; that future Data Protection legislation might have undesired effects on evaluation; that Training provision was very competitive in the Belfast area with multiple providers; that future survey results would likely be published in TES; that the DC met with Student representatives twice a year; that there were only 5 complaints re HE in the last year; that potential cuts would impact significantly; and that NI and the economy required skills and more skills training.</p> <p>The Chair thanked the CQA Manager</p>	
RES 14	<i>The Committee agreed to recommend the final draft WCQIP to the Governing Body</i>	Chair

RES 15	<i>The Committee agreed to recommend the HE Review to be signed off by the Governing Body.</i>	Chair
CQE 29 17/18	DONM: 16 January 2017	
CQE 30 17/18	Meeting evaluation: "An excellent presentation again."	
	Chair :	Date: