

Belfast Met: January 2022 Appeals:

Important information: Appeal Guidance for Pearson BTEC students

There is an appeals process for Pearson BTEC students that were 'mid-flight' students in 2020/2021 and who received their results on or after 13th January 2022.

This appeal process relates to Unit level Teacher Assessed Grades, also known as U-TAGs.

For Pearson BTEC students (2020/2021 mid-flight students) who received their results on or after 13th January 2022, there are two stages to the appeals process:

1. Stage 1 (Centre Review Request) and
2. Stage 2 (Appeal to Awarding Organisation).

A student must complete Stage 1 and received a Stage 1 outcome before a student can progress to Stage 2.

There are three possible outcomes to Stage 1 and or Stage 2:

- **your original grade goes down, so your final grade may be lower than the original grade you received.**
- **your original grade stays the same, so there is no change to your grade; or**
- **your original grade goes up, so your final grade may be higher than the original grade you received.**

Stage 1: Centre Review Request

This stage allows you submit a request to the college to check if:

- 1) there has been an administrative error in determining your grade, for example an incorrect grade was submitted to Pearson BTEC and or Pearson BTEC issued you a result other than the U-TAG provided by the college
- 2) the college did not follow their U-TAG procedure correctly.

Stage 2: Appealing to Awarding Organisation (Pearson BTEC)

If you are unhappy with the outcome of the Stage 1 Centre Review Request, or you wish to request an appeal based on unreasonable academic judgement, your next option is a Stage 2: Appeal to Awarding Organisation (Pearson BTEC).

Please remember you cannot progress to Stage 2 of the process (i.e., an appeal to your Awarding Organisation (Pearson BTEC)) until you have received your Stage 1 Centre Review outcome from the college. Should you wish to progress to Stage 2, instructions on how to do so including the timelines for submitting your Stage 2 will be included with the outcome of Stage 1.

For students who submit a Stage 1 Centre Review Request form, the college will communicate the Stage 1 outcome to the students' Belfast Met email account, therefore it is important for students who submit a Stage 1 Centre Review Request form that these students regularly check their Belfast Met email account. Once received, the college will process your Stage 1 Centre Review Request within 5 – 10 working days.

When and how to submit a Stage 1 Centre Review Request?

Deadline for students to submit their Stage 1 Centre Review Request form is **Thursday 27th January 2022 12:00 noon**. The college cannot accept any Stage 1 Centre Review Request forms from students after this deadline date/time.

Stage 1 Centre Review Request form

Please note you must complete one Belfast Met Stage 1 Centre Review Request form per qualification / programme. If you request a Stage 1 Centre Review for more than one qualification and more than one programme, you must submit a separate Stage 1 Centre Review form per qualification and per programme. **Please note students should only use the below Belfast Met Stage 1 Centre Review Request form and not the forms that have been published by your awarding organisation/or any other source. The college can only accept the below Belfast Met Stage 1 Centre Review Request form.**

[Stage 1 Centre Review Request form](#)

Deadline for students to submit their Stage 1 Centre Review Request form is **Thursday 27th January 2022 12:00 noon**. The college cannot accept any Stage 1 Centre Review request forms from students after this deadline date/time.

Further guidance on the Pearson BTEC U-TAG January 2022 appeal process can be found using the below website (s)

Pearson BTEC U-TAG Appeals Student Guide [click here](#)

Pearson BTEC U-TAG Appeals Guidance for Colleges [click here](#)

Contact Details:

For further information on the January 2022 appeals process for Pearson BTEC mid-flight students please contact the Belfast Met Academic Appeals' Team via email AcademicAppeals@belfastmet.ac.uk