



Centre for
Skills &
Apprenticeships

24 March 2020

Dear TFS learner

RE: COVID 19 – TFS Placements to cease

As you are aware, the UK government has made a decision to close all Schools and Colleges in response to Covid-19.

Last night DFE advised that all Training for Success placements should cease and trainees should follow government advice and stay at home.

From today – please do not attend your placement.

You will be marked on the attendance register as Authorised Absence and you will continue to receive your weekly payment.

Your college tutor or lecturer will be in touch about linking you to CANVAS where you will be able to continue your learning and complete set tasks.

Your Skills Support Coach will remain in contact with you to provide updates and confirm when you can start attending college and your placement again. We are unsure how long this will affect us all so we would encourage you to follow BMet on our social media channels e.g. Facebook, Twitter or BMet website for updates.

For any queries or questions, please contact your Skills Support Coach in the first instance

or any the following:

apprenticeships@belfastmet.ac.uk or 0289026 5234

tfs@belfastmet.ac.uk or 07918678433

Diane Campbell on 0791 867 8433

Stay at home and stay safe.

Yours sincerely

Kathryn Stewart

Skills and Apprenticeships Manager