

MAKE US YOUR **FIRST CHOICE**

MAKE IT AT THE MET



**Choosing Further & Higher Education**

# **Guide for Parents, Guardians & Carers**



**What you need to know to prepare your child when leaving school to study a Further or Higher Education course.**

Supporting your child to choose the right Further or Higher Education course is a big step, so this guide has been designed to make this decision easier.

“Watching your child move into adulthood with confidence is the most rewarding experience. The support and motivation provided by Belfast Met has encouraged our daughter to believe in herself, challenge herself and aim high.”

Justine Armstrong, Mother of former A Level student, Victoria.

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## Is Belfast Met right for your child?

Sitting down with your child to discuss post-school plans can be challenging, especially if they aren't sure what they want to do next.

This guide has been designed to help you and your child come to the right decision; so you can talk through the options and see the range of support that is available in the College during this process.



### Why Study at Belfast Met?

Students love studying with us, and 93% of our students think Belfast Met is an excellent place to study (Student Satisfaction Survey 2021/23).

We are the top HE provider for overall student satisfaction in the Belfast region (National Student Survey 2021/22)

We are a multi-award-winning College

95% of students say they are learning new skills at Belfast Met that will help in real life (Learner Satisfaction Survey 2021/22)

93% of employers said that the services provided by Belfast Met addressed their skill requirements and business needs (Employer Satisfaction Survey 2021/22)

Choice - We have the largest range of full-time and part-time courses in Further and Higher Education in Northern Ireland.

Outstanding teachers who are industry experts.

World-class facilities-our state-of-the-art campus facilities across Belfast give our students the best learning experience possible.

Study close to home-our four main campuses are located across Belfast.

Value for money-lower fees than universities.

Your child will be fully supported through our award-winning Student Support and Well-being team.



## The first step is to discuss career plans and how they like to learn.

Studying at Belfast Met provides many career options.

If your child is unsure of their career direction or wants to explore different pathways, this can be done by choosing courses with work experience placements.

Many of Belfast Met's lecturers work as professionals in the field that they teach in, so have excellent industry links and can provide a unique insight into the kind of career that courses can lead to. They also know what skills businesses are looking for and will provide support in applying for placements and jobs in industry. There is a dedicated careers department at the College that prospective and current students can get free advice from.

If your child is unsure of which career to follow, our courses can provide a wide range of skills in an area of interest to give them a deeper insight into career paths they can follow and specialise in at a later stage if they want to.



## Does your child already have a career plan?

If your child has already decided on what career to follow, it is important that they have discussed the subject qualifications that they will need with their school careers teacher so they will receive a place in their chosen area. Belfast Met also has a Careers and Employability Service.

For more information, please contact [careers@belfastmet.ac.uk](mailto:careers@belfastmet.ac.uk)

Choosing the course that will provide the right qualifications to allow your child's dream career to become a reality is key. There is a wide range of technical and vocational Further and Higher Education courses to choose from: full details of these courses are on the College website and in the full-time and part-time course prospectuses available on the website at [belfastmet.ac.uk](http://belfastmet.ac.uk).

Your child could also consider an apprenticeship to gain a professional qualification and earn as they learn. These courses are available from Level 2 right through to HE Level 5. The Centre for Skills and Apprenticeships also offers vocational pathways and Level 1 qualifications through their Skills for Industry and College Connect programmes.

There are some careers and professions which require a degree, and Belfast Met also offers degree courses, including Foundation degree. You can find out more about our Further and Higher Education and degree course options on our website.





## How does your child learn best?

**Belfast Met has smaller class sizes and more frequent teaching contact time than universities where there is more private study time. Former Belfast Met students have found that this supportive environment boosts their self-confidence and has improved their learning experience.**

Some students feel that learning is more relaxed and intimate in an FE college setting, and the smaller class sizes means that your child will have more opportunity to ask questions and get involved in open discussions.

Belfast Met can also provide work experience opportunities for students, which is great for their personal development and C.V., as well as class trips that broaden their horizons.



## College Careers and Employability Services

**Belfast Met's Careers Department will be able to give you and your child unbiased advice and match skills with a career and course options.**

We know you want the best for your child, and we too, want your child to achieve and progress.

The Careers and Employability Service offers a menu of careers-related activities to enable students to access:

Professional 1:1 careers guidance.

Opportunities for part-time employment, volunteering, gaining work experience and building skills.

Employers - local, national and international.

Higher education provision including that offered within Belfast Met.

Practical support for selection processes: for example, effective applications, interview practise for employment, and training for some of the more competitive Higher Education courses.



## Make a check list of your priorities

**Before applying for a course, it is important to agree a checklist of priorities with your child.**

We recommend that you agree the criteria to select up to five courses that you can apply for at Belfast Met and make sure that they fit the needs of your child and your family. It is also important to be aware of the course structure and whether your child is a practical learner who would prefer hands-on assessments and work experience.

Please seek guidance if you are unsure about course choices to ensure that your child understands fully the options open to them before they commit to a course of study.

For more information, please contact [careers@belfastmet.ac.uk](mailto:careers@belfastmet.ac.uk)



## Getting Career Ready

Belfast Met is proud to be 'leading the City to work' as the talent pipeline in IT for Northern Ireland. 90% of our Higher Education graduates are in employment or further study or both within six months of graduation.

The College is career focused and closely connected to industry, having expanded its courses to meet employer demands within changing economic and business environments. Giving students the opportunity to reach their full potential is at the heart of this, and the College provides first-class resources and facilities in a supportive environment.

We work very closely with employers to provide apprenticeships so your child can earn as they learn, get valuable work experience with an employer and gain a qualification. Apprenticeships have expanded well beyond the traditional craft-based discipline and now include IT and other new markets such as Business Administration, Software Development, Team leading, Professional Cookery, Health and Social Care and Civil Engineering, to name only a few...

See our full-time and part-time prospectuses for full details on all courses, qualifications and career pathways, as well as our graduate case studies on our website [www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)



## Apprenticeships and Traineeship pathways

The Centre for Skills and Apprenticeships provides professional and technical career pathways which give the opportunity for your child to gain paid work experience and receive an accredited qualification.

There are many apprenticeship pathways that your child could consider to gain a qualification and earn with an industry placement from Level 2 right through to HE Level 5.

Full information is available on our website and in the prospectus, or you can contact the Centre on [apprenticeships@belfastmet.ac.uk](mailto:apprenticeships@belfastmet.ac.uk)





## State-of-the-Art Facilities and Student Spaces

Your child will be able to stay close to home and learn in world-class College facilities.

Belfast Met has invested over £60 million in improving our campus facilities across Belfast to give your child the best learning experience possible.

Located on four main campuses across the City:

- **Titanic Quarter**
- **Millfield**
- **e3**
- **Castlereagh**

Your child will have easy access to the campuses from the City centre, and will have reduced travel and accommodation costs if studying near home.



## One College: four unique experiences

Our **Titanic Quarter campus** is in the Titanic Quarter section of the City, which comprises historic maritime landmarks, film studios, and entertainment facilities such as The SSE Arena and Titanic Belfast. This is the largest Campus and combines state-of-the-art classroom and library facilities with professional training demonstration and bakery kitchens; Students' Union; Cafeteria (Café Met); industrial sewing and craft workshops; Science laboratories; professional beauty and hairdressing salons (Urban Escape); a fitness suite, and a fine dining restaurant (The Linen Lounge), all used by the students for their courses. It also has a state-of-the-art library service.

Our **Millfield campus** contains a multitude of classrooms and specialist facilities for our courses, including audio recording studio; TV Studio; Graphic Design & Photographic studios; Dark Room; Journalism classroom; Broadcast Journalism computer suite; Fine Art Room; Art and Pottery Studios; Life Drawing Room; Print Studio; Electronic Communication Room; Electrical Testing Labs; Joinery Workshop; Plastering Workshop; Tiling Workshop; Bricklaying Workshop; and Motor Vehicle Workshop.



Our **e3 Springvale campus** is located at 398 Springfield Road and combines facilities for our learners that include a 3D animation suite; soundproofed recording studio; news and radio studios; and sound and vision, audio and post-production facilities.

Our south-east Belfast campus at **Castlereagh** accommodates specialist vocational courses with facilities that include a gym hall and fitness suite; motor vehicle workshop; Aviation Suite; heating and ventilation workshop; training restaurant and Kitchens; dressmaking and tailoring workroom; and pottery studio with double kiln.



## Student Spaces

### Titanic Quarter Campus

We have a Students' Union common room on the first floor of our Titanic Quarter Campus. Here, students can relax between classes, meet with friends, eat lunch or maybe play a game of pool, table tennis or Foosball. It's also a chance to meet the student council and get involved in clubs & societies.

### Castlereagh Campus

The student common room is beside Café Met. It forms part of the student support hub where students can get information on our support services, such as student funding, inclusive learning, careers and student well-being. We have sports facilities on this campus, with the rugby academy and the girls' sports club meeting every week.

### Millfield Campus

The student common room is based in Building 1 on the 2nd floor as part of the Student Support Hub. Here, students can meet with friends, play a game of pool or play a game on the PS4. All support services are available here, so you can find out information on student funding, careers and inclusive learning, or meet the well-being team.

### Springvale e3 Campus

This campus houses facilities for our Higher Education students studying Creative Media courses and has an excellent, spacious Costa café and break-out area on the ground floor.



## Library Service

Belfast Met has an extensive Library and Information Service that has been designed to support your child's learning both on and off campus.

There are three large Libraries in our campuses at Titanic Quarter, Millfield and Castlereagh. We also provide support and resources for courses at our e3/Springvale campus.

The Libraries have a vast range of resources that can be used as primary sources of information.

Extensive reading lists and subject guides are created and updated regularly for each course. We constantly update our resources through consultation with academic staff, and pride ourselves in offering some of the best and most authoritative materials available to any third-level institution.

Your child can also use the Belfast Met Virtual Learning Environment (VLE) off campus 24/7 to access a range of e-books, journals and databases available to all students.

At Induction, and during their time at Belfast Met, we aim to provide all the necessary support and resources your child will require to improve their subject knowledge, complete their assignments and encourage them to become more information literate.

For more information, go to:  
<https://www.belfastmet.ac.uk/life-at-the-met/students-support/library-services/>



## Choosing Further Education

Belfast Met can provide skills to advance your child's career and provide the training and qualifications that they need in a flexible way. The College is one of the leading educational providers of undergraduate students to Queen's University Belfast.

If your son/daughter is considering study at a further education college, there are many benefits. At FE level, these include:

- **The opportunity to focus on a vocational or an academic pathway.**
- **The choice of vocational qualifications (BTEC) or academic qualifications (A-level).**
- **Small class groups led by committed, enthusiastic staff, who place a high importance on regular attendance and progress.**
- **Very real opportunities to progress to Higher Education, either at a Further Education college or university.**



## Further Education Vocational Training

Belfast Met offers vocational courses in Creative subjects in Art & Design; Music; Fashion; iMedia; Business; Computing and IT; Engineering and Construction; Health & Social Care; Counselling; and Childcare.

Academic subjects include a range of A-level choices, ESOL (Full and Part-time), Essential Skills (Literacy, Numeracy, ICT) and OCN NI qualifications.

Training has recently been reviewed and redefined by Department for the Economy to increase skill levels across Northern Ireland, and now offers exciting new pathways for learners.

Training opportunities across a wide range of business and industry sectors are available at level 2 (equivalent to 5 GCSEs) through to level 3 Apprenticeships and up to level 5 (Higher-Level Apprenticeships).

For specific details on training, including apprenticeship options, please refer to the College's full-time prospectus.

If you have specific course enquiries, please get in touch with the coordinators listed under each course entry on the College website.



## Qualifications guide

Your child can study courses in areas that they are interested in and would like to follow a career in from Level 1 right up to BA Hons or BSc Hons Bachelor's degree-level. Belfast Met also provides work-related qualifications in a wide range of subjects.

## Training routes

For some students, a BTEC route may be more appropriate than A-levels:

- The mode of study is based on continuous assessment as opposed to exams (AS/A2).
- The subject studied is vocational, which your child may prefer.
- Most universities and colleges will accept BTEC qualifications for entry to many Higher Education programmes and will advise as to the standard required. However, there are some exceptions: for example, Medicine, Dentistry and Veterinary Science.

### Please note:

- The A-level programme will only accept GCSE qualifications for entry.
- BTEC Level 3 Diplomas may vary in entry criteria



## Qualification Equivalences

To the right are the tables which details our qualification equivalencies with further explanation below.

Qualifications & Equivalencies		
Level	Title	Equivalent to
6	BA (Hons) BSc (Hons)	Bachelor Degrees
5	Level 5 Higher National Diploma	Foundation Degrees Diplomas of Higher Education and Further Education
4	Higher National Certificate	Certificates of Higher Education
3	Level 3 Extended Diploma QCF Level 3 NVQ Diploma Level 3 Diploma Level 3 (90-Credit) Diploma Level 3 Subsidiary Diploma	Three GCE A Levels Three GCE A Levels Two GCE A Levels 1.5 GCE A Level One GCE A Level
2	Level 2 Diploma Level 2 Extended Certificate	Four GCSEs A*-C Two GCSEs A*-C
1	Level 1 Certificate/Award	GCSEs D-G



## Level 3 (GCE equivalent)

Your child could gain a Pearson BTEC, OCR or City and Guilds qualification, designed in collaboration with industry, that will equip them with the skills and knowledge that employers are looking for.

These qualifications offer a mix of theory and practice and include an element of work experience. These can form part of a technical certificate, which is a key component of an Apprenticeship.

## A-levels

Learners can choose to leave school and study A-levels or resit their chosen A-level courses at Belfast Met instead.

AS and A2 level qualifications are split into two parts and are normally completed over two years of full-time study, with the AS (Advanced Subsidiary) level studied first. As the AS level is a qualification in its own right, students would normally study three or four AS levels to keep their options open for the A2 courses.



## Alternative Further Education courses equivalent to A-levels

### Pearson's BTEC

Belfast Met offers a Level 3 BTEC qualification that comprises a mix of theory and practice and includes an element of work experience. These can be part of a technical certificate, which is a key component of an Apprenticeship.

### Access Diploma

Belfast Met also offers Access Study routes, which provide Level 3 equivalents to A-level. Many students have progressed to university to study a range of subjects after completing an Access course.

### Apprenticeships

Our Centre for Skills and Apprenticeships provides professional and technical pathways which will offer your child the opportunity to earn and gain a recognised industry qualification at Level 3, equivalent to A-level. Please refer to our qualification equivalencies guide for more details.





## Discover our Higher Education options

Higher Education courses at Belfast Met are closely aligned with industry demand and are delivered in conjunction with the UK's top education providers.

Belfast Met has the widest range of Higher Education (Level 4+) courses available in Northern Ireland. These courses are designed to train future employees in those skills currently forming the gap between what employers want and what employees can do.

Your child could consider Belfast Met for a degree course, study on a different pathway leading them to university, or take on a Higher Level Apprenticeship.

In addition to degrees and foundation degrees, Belfast Met offers a range of HE courses that are a stepping-stone to a full degree, such as the HNC or HND Diplomas with Pearson UK, the UK's largest awarding body.

For students reaching 18-plus who already have A-levels or a BTEC in Level 3 but who have not gained entry to a chosen degree pathway, a Foundation Degree or HND programme may offer a sound alternative.

- Many students progress from Foundation Degree or HND/C to full undergraduate study (usually a further two years at university or, in some cases, a one-year top-up) and beyond.
- The fees for Foundation Degree and HND study are generally lower than those for undergraduate study. This may result in an overall tuition fee saving over a three-to-four-year period.
- Students may feel more motivated by progressing to a Foundation degree or HND/C rather than repeating A-levels, which will not necessarily result in an improvement to their grades.

There are some careers and professions which require a degree. Belfast Met provides Foundation Degree and Degree courses. For more details about full-time HE course options, go to <https://www.belfastmet.ac.uk/full-time/higher-education/>

You may find that a part-time course would suit your child better, especially if they are already working and need an income. There is also a wide range of part-time FE and HE courses on offer at Belfast Met. For more details, go to <https://www.belfastmet.ac.uk/part-time/>

If your child is planning to do a full degree, they will need to check that the HE course that they are applying for will provide the UCAS points that are needed for their chosen course or pathway to the second year of a university degree.

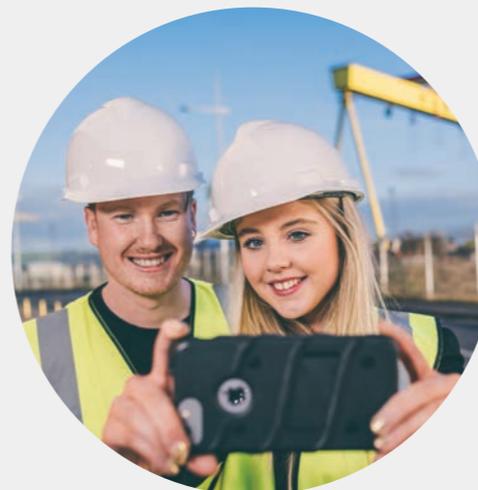


## Higher-Level Apprenticeship option

Your child could consider doing a Higher-Level Apprenticeship and earn as they learn, as well as receive a recognised professional qualification and valuable work experience.

Higher-Level Apprenticeships are aimed at anyone who has completed A-levels (or equivalent).

They are designed to help those in work to develop higher skill levels, and include qualifications at a level equivalent to the first stages of Higher Education (i.e. Level 4 or Level 5).





## Student Support

Your child will be fully supported at Belfast Met. We have an award-winning Student Support and Well-being team which offers a range of services including confidential emotional support packages and practical support, as well as Internal and External signposting to specialist support agencies.

The support we provide will offer your child individual support that will promote resilience and well-being and therefore an enhanced educational experience.



## Inclusive Learning

We welcome applications from all students, including those with specific needs. Our Centre for Inclusive Learning provides support to any student with:

- Disability: e.g. physical and/or mobility difficulties, hearing impairment, visual impairment
- Medical condition: e.g. ADHD, Diabetes, MS, ME, Autism/Asperger's Syndrome, Epilepsy, Mental Health difficulties
- Specific Learning Difficulty, such as Dyslexia

To support your child, we will:

- Offer pre-entry advice and guidance
- Assess and review your child's support needs whilst at college
- Provide additional support
- Signpost to other services

For full information about additional support available to your child, go to:  
[www.belfastmet.ac.uk/life-at-the-met/students-support/inclusive-learning-development/](http://www.belfastmet.ac.uk/life-at-the-met/students-support/inclusive-learning-development/)





## Centre for Student Well-being

The Centre for Student Well-being offers a comprehensive and tailored support intervention service across all our campuses, aimed at enabling students who are struggling with their studies to overcome any barriers they face to their education and learning.

We have a dedicated team of highly skilled and committed Student Well-being Officers in place to help and support your child.

For more details, go to [www.belfastmet.ac.uk/Studentwellbeing/](http://www.belfastmet.ac.uk/Studentwellbeing/)

## Widening participation

Belfast Met actively encourages students from disadvantaged backgrounds to apply to the College and offers them support as they undertake their student journey.

We want to change perceptions and raise aspirations. Having a diverse student population impacts positively on everyone's learning and development.

If any Student is from a background that puts up barriers to their education and learning, the Centre for Student Well-being would like to hear from them and to help them overcome any challenges they may be facing. More information is available here:

<https://www.belfastmet.ac.uk/life-at-the-met/students-support/widening-participation/>

To contact the Centre for Student Well-being, email: [centre4wellbeing@belfastmet.ac.uk](mailto:centre4wellbeing@belfastmet.ac.uk)



## Student Experience

Going to College means more than studying, and at Belfast Met, we want to give your child the best student experience possible.

The Students' Union represents all Belfast Met students and encourages the student body to fully embrace all the opportunities and experiences available while at college.

Students can relax in the Students' Union in our TQ, MF and CR Campuses. Facilities include pool and table-tennis tables, PlayStation and space to catch up with friends. Students can also drop in and speak to the Student Liaison Officers with any ideas, questions or concerns that they may have.

Your child can get involved with Clubs, Societies and activities throughout the year by attending key events such as the Freshers' Fair, Chinese New Year and the annual Formal. Current clubs include The Christian Union, LGBT and the Adventure Club, as well as sporting activities such as football and rugby.\*

The SU encourages students to establish clubs and societies and can support applications for funding through the Student Activity Fund.

Your child can take on greater involvement in the SU by running for election on the Student Council or becoming an elected Class Representative. Involvement in either role will allow your child to share the student voice and play a vital role in bringing about change for the student body.

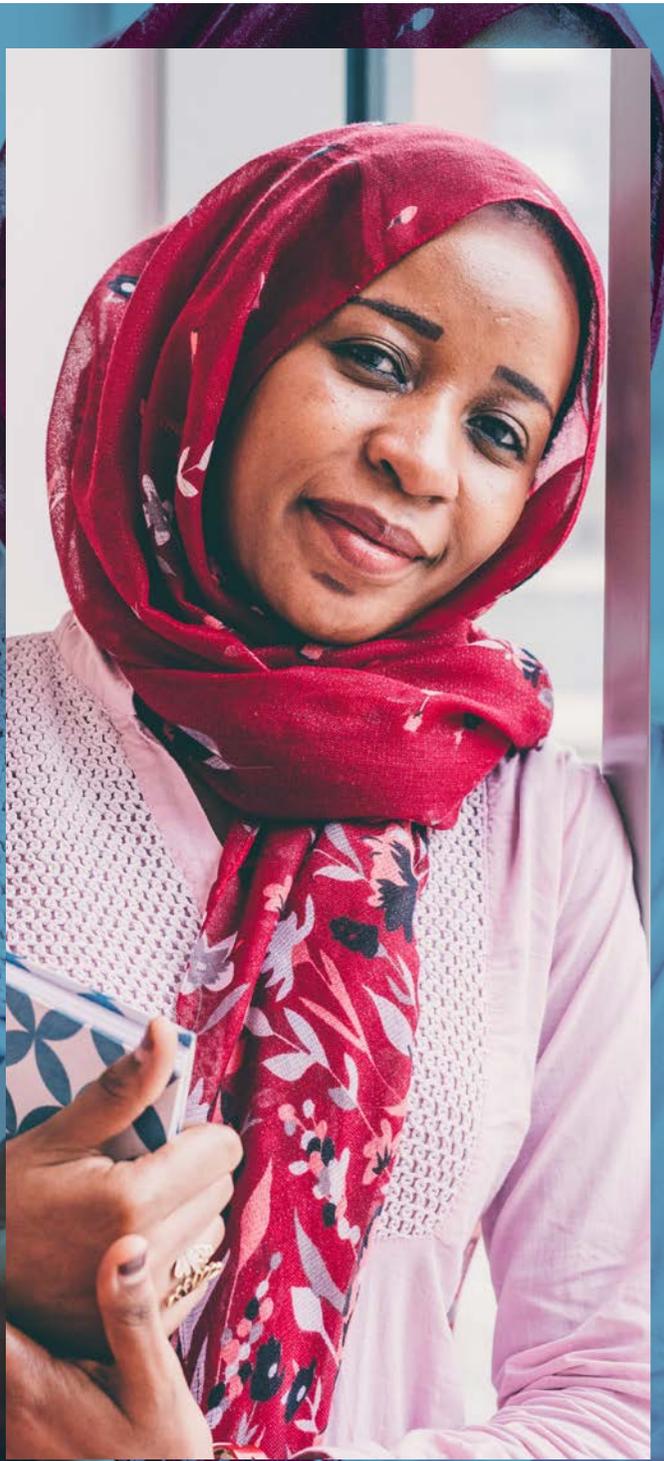
The Student Council is also involved in working with the National Union of Students campaigning on behalf of all students at Belfast Met.

## Sport for All

The College has excellent sports facilities, and sports clubs including football, table tennis, boccia club, Sports disabilities club, athletics and rugby.\* We also have varsity events for individual students wishing to compete in their chosen sport.

\*Note that, due to Covid-19 restrictions may be in place in line with government guidelines.





## How much will it cost?

Another factor to consider with your child when choosing a course is the cost. We can provide your child with a Higher Education course which offers real value for money.

## Further Education courses

Further Education level courses do not normally charge fees, but exceptions may apply which will be confirmed by the College.

### Lower tuition fees for our Higher Education courses

Increasing numbers of school leavers studying Higher Education are opting to stay at home due to cost.

Belfast Met course fees are significantly lower than university fees, so if your child chooses to take one, they will have a lower student loan to repay.

With no high accommodation fees and the easy accessibility of our campuses in Belfast, they will benefit from reduced living and travel costs.

The annual fees for Higher Education courses Level 4-6 are substantially lower than the cost of going to university in the UK. For example the fees for a full-time foundation degree/HND are £2,905 per year, and a BSc in Social Work costs £4,710 per year.

	Ulster University	English University	Scottish University
Tuition Fee	£4,710	£9,250	£9,250
Monthly Rent	£450	£640	£611
Travel Cost/Flights	N/A	£252	£249
Total	£8,445	£15,262	£14,998

Our courses are excellent value for money as the cost of your child's study and qualification will be significantly lower than they would be at university, which means less student debt to repay. Many of the HND courses will allow your child to go straight into second or third year at university to top up their qualification to a degree, which will mean substantial savings on university tuition fees as well.

### Disclaimer

This information is correct at the time of publishing, however, it may be subject to change. The information contained within this guide is accurate as of November 2021.

### Accessibility

Belfast Met is committed to providing publications that are accessible to all. Please see the College Accessibility Webpage for more information: [www.belfastmet.ac.uk/Accessibility/](http://www.belfastmet.ac.uk/Accessibility/)

To request additional copies of this publication in a different format please contact:

Corporate Development  
Belfast Metropolitan College  
Building 1, Room 9, Castlereagh Campus  
Montgomery Road, Belfast. BT6 9DJ



## Student Funding Team Guidance

Our Student Funding team offers an advice and guidance service to help inform you and your child about Student Finance options.

You can contact the Student Funding Team and discuss funding options available to your child in a confidential setting.

There is a range of funding available for students studying a full-time FE or HE course. Funding for HE courses is available through Student Finance NI – [www.studentfinancenl.co.uk](http://www.studentfinancenl.co.uk)

One of our Student Funding officers can also assist with completing application forms to ensure your child is applying for everything they may be entitled to.

More details are available here: [www.belfastmet.ac.uk/life-at-the-met/students-support/student-finance/](http://www.belfastmet.ac.uk/life-at-the-met/students-support/student-finance/) or you can email: [studentfunding@belfastmet.ac.uk](mailto:studentfunding@belfastmet.ac.uk)



## Researching Courses on Offer

Finding the right course for your child is the most important part of the process.

Our detailed full-time and part-time prospectuses, which contain all the course information that you will need, can be viewed or downloaded on our website. All of our available courses are also listed on our website.

### Searching for a Course

Use the course search facility to see what the College has to offer:

1. A list of courses will be displayed.
2. Click on the course name to display more information.



## How to Apply

Once you find courses that your child would like to apply to, click on the Apply option to add your course to the basket. You can apply for up to a total of five courses.

When you have finished adding courses to your basket, click on the Apply option and you will be directed to the online application facility.

Follow the on-screen instructions to submit your application.

You will need to create an online Belfast Met account or login to an existing account to apply – for full details on how to apply, go to: [www.belfastmet.ac.uk/full-time/how-to-apply/](http://www.belfastmet.ac.uk/full-time/how-to-apply/)



For applications to further education full-time courses starting in September, the application process (online) opens at the end of January/early February and higher education courses open in November. It is strongly recommended that you apply as early as possible. Applications received after the advertised deadline can still be considered but are deemed 'late'. Details of the application process can be found in the prospectus.

## Applying through UCAS

**Applications for degree courses need to be made directly through UCAS.**

To do this, applicants should contact UCAS at tel: 01242 222 444 or via the UCAS website. Information required to apply through UCAS is clearly displayed under relevant course details page. Please note: UCAS operate its own submission deadlines and application procedures. Please check with UCAS for most up-to-date information.

## Applying to Belfast Met

The steps below and opposite are for courses that require an application to Belfast Met. Some courses will require an application via UCAS. Please check course information in this prospectus for courses that require a UCAS application. Contact [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk) if you have any queries.

# 1

### Search for a course

Go to:

- **Belfast Met website** [www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)
- **Belfast Met Prospectus**

# 2

### Get information

Find out more on the course webpages at [www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)

You can also:

- **Contact** [Belfast Met Careers and Employability Team](#) or **Careers Service NI**

- **Talk to your teachers**

Any queries?

Email: [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk)

Tel: **028 90265 265**

# 3

### Apply

Choose up to **five** courses.

**Apply online at** [www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)

New Applicant?

- **Create an account using your email address.**

Already have an account?

[Log back in.](#)

Need help with making an application?

Email: [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk)

Tel: **028 90265 265**

# 4

### Next steps

We will contact you.

- **Make sure your contact details are correct.**

- **Check your emails for your next steps.**

- **Track your application online.**

- **Participate in a Pre-Entry Advice Session to find out more about your course.**

Any queries?

Email: [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk)

Tel: **028 90265 265**



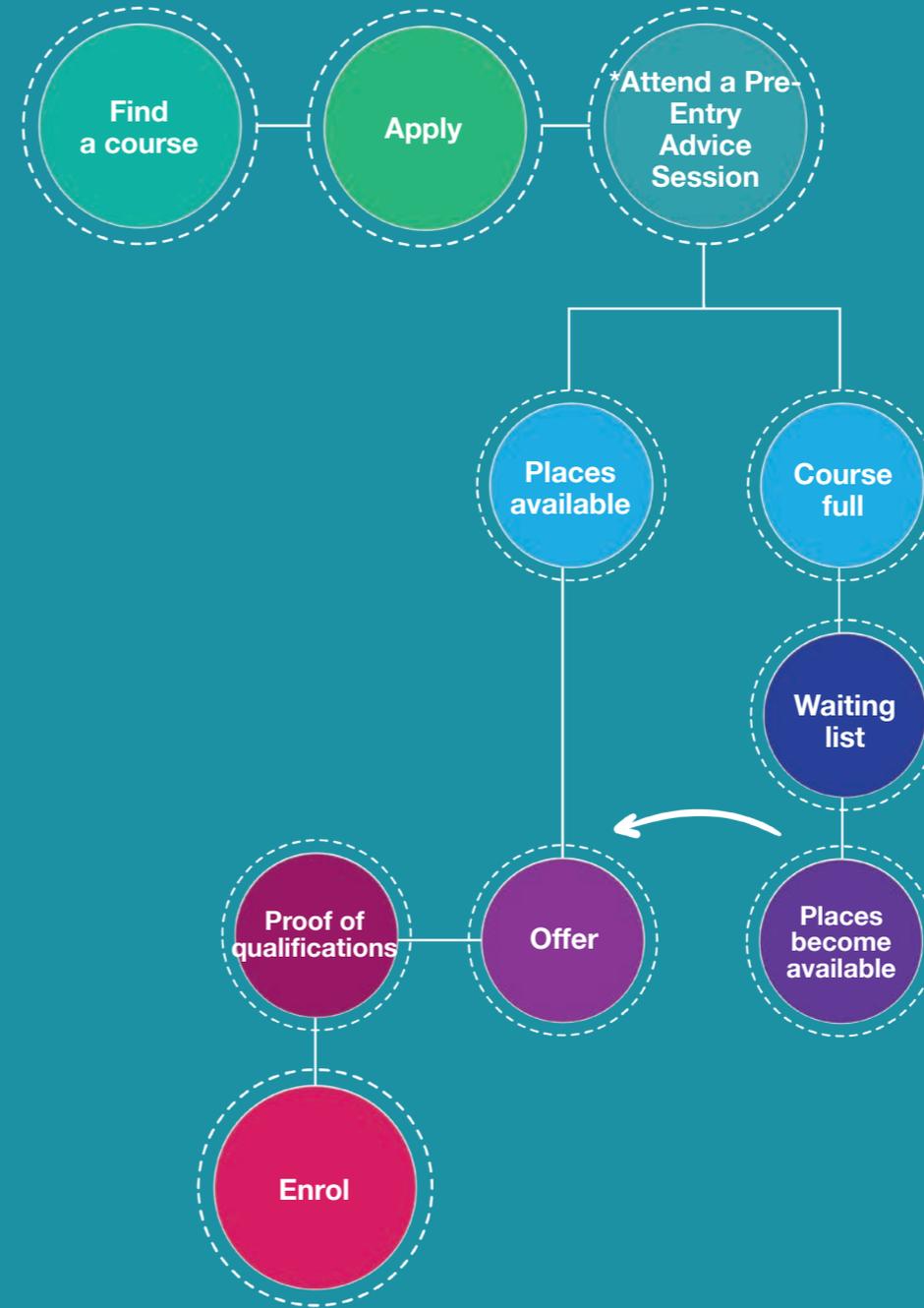
## The Offer Process

### Results Day & Managing your Offers

If your child receives an offer, they must accept or reject this by logging onto their online application account.

If your child accepts the offer, they will be contacted about an enrolment date and given more details. If you reject your offer, we will still keep you on the course waiting list. This means that if your child changes their mind or does not meet the entry requirements for their first choice, they may be offered a place on their second choice (if places are available). This usually happens in late August/early September.

If your child has applied for more than one course, they may receive other offers. They can only hold one offer for the course that they are most interested in and must reject any other offers they receive. For more information or help before making this decision, your child should email [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk)



### Remember!

Check your emails, texts and letters from Belfast Met.

Track your application by [logging into your online account](#)

Received an offer? Keep an eye on your emails for your enrolment date.

To enrol, you must provide proof of your identity and qualifications. For more information, check our website at [www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)

### Need help?

Tel: 028 90265 265

Email: [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk)

**\*Pre-Entry Advice Sessions will take place on one of our campuses or as an online meeting. We would encourage you to attend the Pre-Entry Advice Session for your course to ensure you have all the information you need to decide if this is the right course for you.**



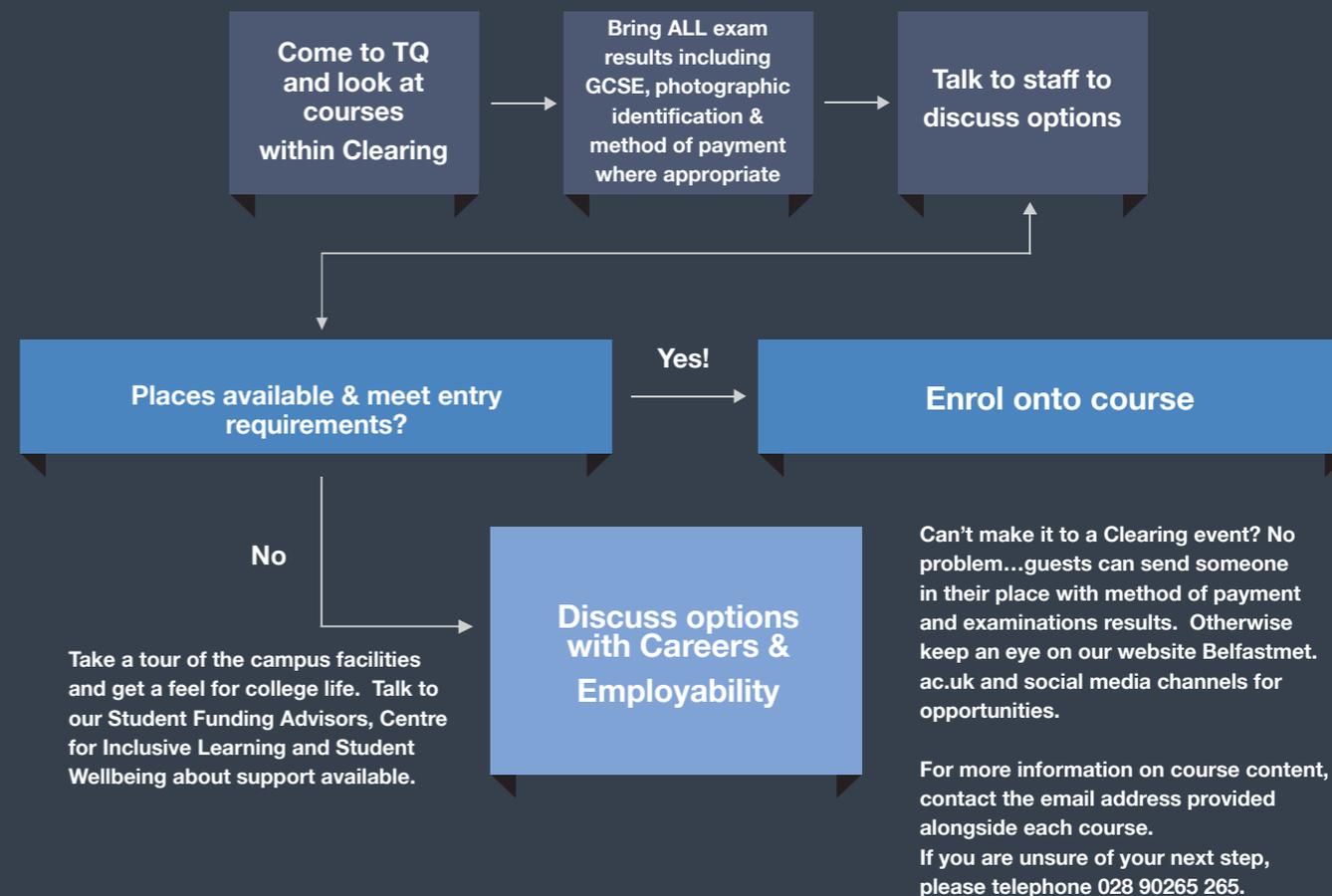
## Find your Place during Clearing

If your child didn't get a place on their chosen course, there will still be plenty of places available on other courses during clearing.

You will be able to find a list of other available courses on our website: [www.belfastmet.ac.uk/find-your-place/Available-courses/](http://www.belfastmet.ac.uk/find-your-place/Available-courses/)

The courses that are still available will provide our indicative grades for clearing, but if your child's grades vary, or if you have a query, you can contact [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk) or telephone 028 90265 265.

## What happens at a Clearing Event?





## Get in touch

Make us your first choice and join our multi-award-winning College.

For course applications, email [studentportal@belfastmet.ac.uk](mailto:studentportal@belfastmet.ac.uk) or telephone 028 9026 5265.

[www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)

