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Access to university

COURSES
2022



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Belfast Metropolitan College offers a range of full-time and part-time Access to University courses, which are designed for adults who have left formal education without the qualifications needed for entry to Higher Education e.g. who did not progress beyond L3 qualifications (A Levels) and who are returning to study after a significant break from education (normally a minimum of two years) and now wish to progress to University.

In addition, Academic and Continuing Education offers the Higher Certificate in Combined Behavioural & Social Sciences as an alternative route for students who are appropriately qualified and wish to undertake a Level 4 programme in this field. Please note this is offered as a part-time course only. Please be aware that applicants to the Access to University Programmes must attend a mandatory pre entry information session and may be required to complete a diagnostic test to make an informed decision about their application.

Belfast Met has a long tradition stretching back to the late 1980s of delivering courses of this nature and thousands of students have availed of the opportunity to undertake challenging Access courses in a range of disciplines before moving on to degree programmes which have changed their lives.

The College offers a welcoming environment to students returning to education and the course coordinators and teaching staff have extensive experience of the challenges faced by those who choose to undertake one of our programmes of study. The informal atmosphere of the College is matched by our commitment to excellence and a determination to deliver challenging and stimulating courses of study.

This booklet provides the reader with important information regarding a range of matters relating to the courses we deliver. We hope that you find it informative but feel free to contact us should you require further clarification.

Please note that courses/pathways are subject to government funding decisions and we cannot guarantee that they will all run in 2022-23

Access Diploma in Humanities
and Social Science (Queen’s University Belfast) Course Code: P00119

About the Course	<p>The course is designed to attract students who want to undertake a degree course in the fields of Humanities or Social Sciences and is of an equivalent level to A Levels.</p> <p>Successful students have, in the past, progressed to study for degrees in a diverse range of subjects including History, Politics, Psychology, Sociology, English, Law, Social Work and Education. Students who successfully complete the course may also progress to further and higher courses within Belfast Met, including HND and Foundation Degree programmes.</p> <p>Students must choose a specific pathway when applying and will complete six compulsory modules</p>				
Mode of Study and Fees	<p>Full-time (FT) – One year – no fees</p> <p>Part-time (PT) – Two years – fees charged</p> <p>See fees section at the back of this booklet.</p>				
Entry Criteria	<p>College regulations stipulate that all students must</p> <ul style="list-style-type: none">• Have been out of full-time education for a minimum of 2 years• Applicants for Full time : Hold Grade C in GCSE English AND Grade C GCSE Maths (or equivalent level 2 numeracy qualification)• Applicants for Part-time course should hold at least Grade C in GCSE English (or equivalent level 2 literacy qualification) and a level 2 Numeracy qualification				
Pathways and Campuses	Pathway	Code	FT	PT	
	History and English	P00119-AA	✓		MF
	Sociology and Psychology	P00119-AB	✓		MF
	History and Sociology	P00119-AD	✓		MF
	History and Politics (Eve)	P00119-AF		✓	MF
	Sociology and Psychology (Eve)	P00119-AG		✓	MF
	Sociology and Psychology (Day)	P00119-AE		✓	MF
N.B. Courses may not run if sufficient enrolment targets are not met					

Course Structure	Six compulsory modules - each module carries equal weighting.
Hours Per Week	<ul style="list-style-type: none">• Full-time course – students must be able to commit to 16 hours class study per week• Part-time course – students must be able to commit to 8 hours class study per week
Course Content	Four of the six modules will be related to the pathway title e.g. History & English will consist of two History modules and two English modules. The other two modules on the pathway are Study Skills and a related subject area determined by the College.
Assessment	Most modules are assessed through a combination of assignment and exam ranging from essays, presentations, class tests and final exams
UCAS	<p>The course is deemed by universities to be of an equivalent level to A Levels. Specific university courses will set the marks required for entry.</p> <p>N.B. If you have qualifications higher than Level 3 (A Level standard) you will need to seek clarification from your chosen university course as to whether the Access qualification will be accepted.</p>

Assessment

The questions below aim to give you an indication of the level of assessment which you will undertake within the course:

Prose:

“Male or female, all characters are equally trapped”. Discuss this statement in relation to Joyce’s Dubliners

Drama:

“Blanche is inarguably a victim in the play”. Discuss this statement in relation to Williams’ Streetcar Named Desire.?

Poetry:

“Irish poets display much nostalgia and sentimentality in their work” . Is this a fair assessment of the poets you have studied?

History:

Was anyone be satisfied with the Third Home Rule Bill of 1912?

“A settlement that satisfied no-one.” Is this a fair verdict on the Versailles Settlement 1919?

Politics:

Does the UK Parliament need a second chamber?

How are American Supreme Court judges appointed, and why has the process become so politically controversial?

Psychology:

Develop and write up a research plan including rationale and methodology. It will also include the briefing, standardised instructions and debriefing to be used in the study.

Implement research plan and write a brief report. This will include the planning material credited in assignment 1. For this assessment, credit will be awarded for implementation, results section, discussion, references, materials developed and abstract.

Sociology:

What is social stratification? Illustrate your answer with reference to societies with which you are familiar.

‘Women and men are increasingly doing similar levels of housework’. Discuss this statement with reference to at least two Sociological studies of domestic labour.



Access Diploma in Maths and Computing (Queen’s University Belfast) Course Code: C3071 101F

About the Course	This course is designed to attract students who want to progress into Higher Education within the field of Engineering. This course will develop your knowledge and application of both Maths and Physics and prepare you to progress to Higher Education. Additional travel costs may be incurred as Physics practicals are on the Titanic Campus and materials required for Maths include a calculator and geometry set. On the course you will be taught modules in Maths, Physics and Applied Physics. These modules have been designed in conjunction with Ulster University to ensure the students are prepared to progress to a Higher Education course in the field of Engineering
Mode of Study and fees	This is a one-year full-time and there are no fees.
Entry Criteria	<ul style="list-style-type: none"> College regulations stipulate that applicants to the course must: normally be 19 years of age or over at the date of entry to the programme and have no recent experience of formal education Provide evidence of a basic competence in written and oral communication in English and Numeracy skills. Demonstrate motivation for and ability to cope with the academic demands of the programme Complete a diagnostic test to assess their competence in literacy and numeracy. Applicants will be required to attend a pre-entry advice and guidance session and will be required to a complete a diagnostic test
Campus	Millfield Campus
Course Structure	Six compulsory modules. The four Level 3 three modules are each worth 25% of the final award.

Hours Per Week	Students must be able to commit to 18 hours of class study, normally over four days. It is also recommended that students do up to 10 hours of study per week.
Course Content	The course comprises of six compulsory modules. Introduction to Mathematics, Introduction to Physics, Core Mathematics, Core Physics, Advanced Mathematics and Applied Physics
Assessment	Assessment within these modules will range from class tests, group work, lab reports and end of module examinations. All assessments are carried out in English
UCAS	Students who successfully complete the diploma may progress to study for degrees such as Aeronautical Engineering, Automotive Engineering, Civil Engineering, Electronic and Electric Engineering, Mechanical Engineering and Product Design and Development. Students who successfully complete the course may also progress to further and higher education courses within Belfast Met, including HND and Foundation Degree programmes.

Assessment

Introduction to Mathematics

- Class Test – Non Calculator (50%)
- Class Test - Calculator (50%)

Core Mathematics

- Workbook 20%
- Class Test (30%)
- Exam 2hrs Written Paper(50%)

Advanced Mathematics

- Workbook (20%)
- Class Test (30%)
- Exam 2 hr written exam (50%)

Introduction to Physics

- Workbook (20%)
- Individual Lab Report (30%)
- 2 hour written exam with multiple choice questions and written questions (50%)

Applied Physics

- Workbook (20%)
- Project (30%)
- 2 hour Written Examination (50%)

Core Physics

- Workbook(20%)
- Lab report (30%)
- 2 hour Written Examination (50%)



Access Diploma in Maths and Finance

(Validated by Ulster University) Course Code: P00171-AA

About the Course	<p>This is a one-year full-time course which is designed to attract students who want to progress into Higher Education within the field of Finance. This course will develop your knowledge and application of both Maths and Finance and prepare you to progress to Higher Education. Additional costs may be incurred for materials required for Maths including a calculator and geometry set. On the course you will be taught modules in Maths, Finance and Accounting. These modules have been designed in conjunction with Ulster University to ensure the students are prepared to progress to a Higher Education course in the fields of Maths and Finance.</p>
Mode of Study and fees	<p>This is a one-year full-time and there are no fees.</p>
Entry Criteria	<p>College regulations stipulate that applicants to the course must:</p> <ul style="list-style-type: none"> normally be 19 years of age or over at the date of entry to the programme and have no recent experience of formal education Provide evidence of a basic competence in written and oral communication in English and Numeracy skills. Demonstrate motivation for and ability to cope with the academic demands of the programme Complete a diagnostic test to assess their competence in literacy and numeracy. Applicants will be required to attend a pre-entry advice and guidance session and will be required to a complete a diagnostic test
Campus	<p>Millfield Campus</p>
Course Structure	<p>Six compulsory modules. The four Level 3 three modules are each worth 25% of the final award.</p>

Hours Per Week	<p>Students must be able to commit to 18 hours of class study, normally over four days. It is also recommended that students do up to 10 hours of study per week.</p>
Course Content	<p>The course comprises of six compulsory modules. Introduction to Mathematics, Introduction to Physics, Core Mathematics, Core Physics, Advanced Mathematics and Applied Physics</p>
Assessment	<p>Assessment within these modules will range from class tests, group work, lab reports and end of module examinations. All assessments are carried out in English</p>
UCAS	<p>Students who successfully complete the diploma may progress to study for degrees such as Aeronautical Engineering, Automotive Engineering, Civil Engineering, Electronic and Electric Engineering, Mechanical Engineering and Product Design and Development. Students who successfully complete the course may also progress to further and higher education courses within Belfast Met, including HND and Foundation Degree programmes.</p>

Assessment

Introduction to Mathematics

- Class Test – Non Calculator (50%)
- Class Test - Calculator (50%)

Core Mathematics

- Workbook (20%)
- Class Test (30%)
- Exam 2hr (50%)

Advanced Mathematics

- Workbook (20%)
- Class Test (30%)
- Exam 2 hr written exam (50%)

Introduction to Budgeting and Budgetary Control

- Assignment (50%)
- 2 hour Multiple Choice Examination (50%)

Principles of Finance

- Presentation (50%)
- 2 hour Written Examination (50%)

Accounting

- Individual Assignment (50%)
- Examination (50%)



Access Diploma in Biological/Biomedical Sciences

(Awarded by Queen’s University Belfast) Course Code: P00120

About the Course	<p>This course should be of interest to students who wish to undertake a degree course in pure Biological Sciences, work in the Bioscience industry or pursue a career in one of the health-related professions. In the past successful students have, progressed to study for degrees at a variety of universities, as diverse as Biology, Chemistry, Biomedical Science, Dietetics, Microbiology, Archaeology, Physiotherapy, Radiotherapy, Pharmacology, Zoology, Physiotherapy, Clinical Physiology, Teaching, Nursing, Midwifery and Occupational therapy.</p> <p>Students who successfully complete the course may also progress to further and higher courses within Belfast Met including HND and Foundation Degree programs.</p>
Mode of Study and fees	<p>Fees Full-time(FT) – One year – no fees</p> <p>Full Time (FT) - Two Years - no fees</p> <p>Part-time (PT) – Two years – fees charged See fees section at the back of this booklet.</p>
Entry Criteria	<p>Before commencing the course applicants:</p> <ul style="list-style-type: none">• Have been out of full-time education for a minimum of 2 consecutive years.• Not previously completed an Access course• 1 Year Full-time course applicants qualifications must include at least a GCSE: Grade C in English AND Grade C in Math’s AND Grade C in a Science• 2 Year Full-time course applicants qualifications must include at least a GCSE: Grade C in English or equivalent Level 2 literacy qualification) AND Grade D GCSE Math’s (or Level 2 numeracy qualification)• Part-time day and evening course applicants qualifications must include: a minimum Grade C in GCSE English (or equivalent Level 2 literacy qualification) AND Grade D GCSE Math’s (or Level 2 numeracy qualification) AND an A-G in GCSE Science or a pass in a Level 2 Science related qualification or a subject with a substantial science content• Applicants wishing to progress to University should consult the Course Finder of their chosen University for the English Language requirements• Applicants whose first language is not English should refer to QUB International Students section under the heading ‘English language requirements for international students’ since different requirements apply. https://www.qub.ac.uk/International/International-students/ Applying/English-language-requirements/• The college may adjust these criteria following consideration of applications on an individual basis. • Must attend a pre-entry guidance session (PEAG)• Maybe required to sit a diagnostic test

Campus and Classes	Pathway	Code	1 Yr FT	1 Yr FT	PT Day	PT Eve	Campus
	Biological/Biomedical	P00120-AA	✓				CC
	Biological/Biomedical	P00120-AE		✓			CC
	Biological/Biomedical	P00120- AF			✓		TQ
	Biological/Biomedical	P00120- AH				✓	TQ
	N.B. Courses may not run if sufficient enrolment targets are not met						
Course Structure	Six Compulsory Modules – each module carries equal weighting						
Hours Per Week	Full-time course - students must be able to commit to 18 hours class study per week Part-time course - students must be able to commit to 7- 8 hours class study per week over two days or two evenings.						
Assessment	Support and Employability Skills Foundations of Biology Foundations of Chemistry Further Biology Microbiology and Infectious diseases *Further Chemistry *Foundations of Physics *Scientific Research Techniques and Statistics Full-time courses of study is likely to include enrichment units, which are an additional component to enhance your employability. 2 Year Full Time will also complete a L2 Science qualification and NICATs Maths or GCSE Maths/English and ICT dependent on entry qualifications * Optional Unit						
UCAS	The course deemed by universities to be equivalent to A Levels for certain courses. Specific university courses will set the percentage grades required for entry - check the requirements of your desired course and University. Note: If you have qualifications higher than Level 3, you will need to seek clarification from your chosen university course as to whether the Access qualification is accepted.						

Assessment

Introduction to Mathematics

- Class Test – Non Calculator (50%)
- Class Test - Calculator (50%)

Core Mathematics

- Workbook (20%)
- Class Test (30%)
- Exam 2hr (50%)

Advanced Mathematics

- Workbook (20%)
- Class Test (30%)
- Exam 2 hr written exam (50%)

Introduction to Budgeting and Budgetary Control

- Assignment (50%)
- 2 hour Multiple Choice Examination (50%)

Principles of Finance

- Presentation (50%)
- 2 hour Written Examination (50%)

Accounting

- Individual Assignment (50%)
- Examination (50%)

Summary of modules

Foundations of Biology	Cytology, Biochemistry, DNA and Genetic code, Cell division, Autotrophic nutrition, Heterotrophic nutrition, Asexual & Sexual reproduction.
Foundations of Chemistry	Atomic structure and bonding, States of matter, Periodic table, Chemical change and reactivity, Equations and quantitative chemistry, Acids, Bases & salts, Redox reactions, Introduction to organic chemistry
Further Biology	Cardiovascular system, respiratory system, Cellular respiration, Nervous system, Skeletal system, Homeostasis, Heredity and Genetics, DNA technology and Genetic engineering, Ecosystems.
Microbiology and Infectious diseases	History and development of microbiology, Microbial structure and classification, Growth and cultural requirements of microorganisms, Transmission of infection, Effects of invasion by microorganisms, Immunity, Epidemiology, Practical skills and techniques
Further Chemistry	Atomic structure, bonding, Organic chemistry, Energetics, Equilibria, Inorganic chemistry, Analytical chemistry.
Foundations of Physics	Forces, electricity, waves, radiation building an understanding of physics concepts. Through mastering the theory learners can understand their applications in real life situations and those applicable to the biomedical industry
Scientific Research Techniques and Statistics	Learners will research a topic of interest and choose, complete and report on a suitable research project.
Support and Employability Skills	A range of skills developed which are required for successful study and enable learners to become aware of, and responsible for, their own learning strategies.

Note: - Optional module choice is limited by prior attainment, availability to attend daytime provision and university entrance requirements for chosen degree course.

Access Diploma in Computing for the Economy
(Validated by Ulster University*) Course Code: Full-time P00172-AA
Part Time P00172-AB

About the Course	<p>This is a one-year full-time or two-year part-time course which is designed to attract students who want to progress into Higher Education within the fields of Computing and Economics. This course will develop your knowledge and application of both Computing and Economics and prepare you to progress to Higher Education.</p> <p>Additional costs may be incurred for materials required for Maths including a calculator and geometry set. Further costs may be incurred for core texts for the modules</p>
Mode of Study and fees	<p>This is a one-year full-time or two-year part-time course</p> <p><i>See the fees section as the back of the booklet</i></p>
Entry Criteria	<p>College regulations stipulate that applicants to the course must:</p> <ul style="list-style-type: none">• Normally be 19 years of age or over at the date of entry to the programme and have no recent experience of formal education• Provide evidence of a basic competence in written and oral communication in English and Numeracy skills.• Demonstrate motivation for and ability to cope with the academic demands of the programme• Complete a diagnostic test to assess their competence in literacy and numeracy.• Applicants will be required to attend a pre-entry advice and guidance session and will be required to a complete a diagnostic test
Campus	Millfield Campus
Course Structure	Six compulsory modules.
Hours Per Week	Full-time students must be able to commit to 18 hours of class study, normally over four days. It is also recommended that students do up to 10hours of study per week.
Course Content	The course comprises of six compulsory modules: Introduction to Maths for Computing, Exploring Multimedia Concepts, Maths for Computing, Business Economics, Database Development and MySQL and Programming concepts in Python.

Assessment	Assessment within these modules will range from class tests, group work, lab reports and end of module examinations. All assessments are carried out in English
UCAS	Students who successfully complete the diploma may progress to study for degrees such as Aeronautical Engineering, Automotive Engineering, Civil Engineering, Electronic and Electric Engineering, Mechanical Engineering and Product Design and Development. Students who successfully complete the course may also progress to further and higher education courses within Belfast Met, including HND and Foundation Degree programmes.

Assessment - Exemplar

Computer Concepts

- Coursework 50%
- Exam 50%

Exploring Multimedia Concepts

- Project 100%

Database Development and MySQL

- Coursework 50%
- Exam 50%

Programming concepts in Python

- Project 100% Business Economics
- Assignment 50%
- Exam 50%

Introduction to Maths for Computing

- Class test 50%
- Exam 50%



Certificate of Higher Education in Combined Social and Behavioural Sciences (Ulster University)

Course Code: P00300-AA (Day) and P00300-AB (Evening) Part Time P00172-AB

About the Course	The Cert HE in Combined Social & Behavioural Sciences is a 2 year level 4 higher education course which is the equivalent to the first year of an undergraduate degree course. This course is validated by Ulster University and, following successful completion of our programme, our students are eligible to apply to Year 2 of a number of Ulster’s BSc Honours Programmes including Psychology, Social Psychology, Sociology, Social Policy and Sociology and Criminology. It is also a stand-alone qualification. Our students may also apply for Year 2 at other universities; however it is the student’s responsibility to check the admissions policies of individual universities. Students who successfully complete the course may also progress to Further and Higher Education courses within Belfast Met, including HND and Foundation Degree Programmes.
Mode of Study and fees	This course is part-time only and fees are charged – See fees section at the back of this booklet. Students on the course are eligible to receive state funding (from Student Finance NI) for this course, however students who do receive state funding for this course will not receive funding if they repeat year one at university
Entry Criteria	Applicants for this course must normally have attained a pass in at least one subject at GCE A level, and grades A-C in three subjects at GCSE level or equivalent, (or an equivalent standard in an approved professional or other qualification) Applicants must also provide evidence of competence in written and spoken English (GCSE grade C) or equivalent. OR Applicants must normally provide evidence of their ability to undertake the programme through accreditation of prior experiential learning There are no hidden costs re materials; however, there may be some visits or field trips and students may have to have subsistence costs, i.e. lunch etc on these trips
Pathways and Campus	Modules are offered on a day time or evening basis. Classes are based in our Millfield Campus.
Course Structure	Throughout our course, students complete a total of six modules. Each module carries an equal amount of credit points.
Hours Per Week	Students must be able to commit to an average of 7.5 hours class study per week, and will be also expected to study an average of 15 hours per week independently.

Course Content	Year one modules are compulsory: <ul style="list-style-type: none">• Introduction to Sociology,• Introduction to Psychology,• Investigating our Social World <p>In year two, students can choose three out of six optional modules in Social and Behavioural Science. Additional Study Support is embedded into each module offered throughout the course.</p>
Assessment	Most modules are assessed through a combination of coursework 50% and examination 50%.
UCAS	The course is currently accepted by Ulster as the equivalent of their year one of selected Social and Behavioural Sciences programmes. Therefore in UCAS applications, students apply to Year 2’

Assessment and Sample Questions

The questions below aim to give you an indication of the level of assessment which you will undertake within the course:

Sociology Coursework 1: Summary

Summarise a sociological article that was recently discussed in class.

Sociology Coursework 2:

Essay (2,000 words max)

Discuss the argument that the inequalities produced by social stratification are functional. Support and illustrate your response with sociological argument and reference to evidence from relevant literature.

Psychology Coursework 1:

Write a report on an experiment that was carried out in class

Psychology Coursework 2:

Discuss two pieces of psychological research that you have studied. (1,500 words)

Investigating our Social World 1:

Research Proposal

Write a research proposal based on a sociological or psychological topic of your choice (subject to the approval of your tutor).

Social Policy Coursework 2:

Essay (2,000 words)

Discuss the view that Beveridge's 'dream' was impossible to realise.

Criminology Coursework 2:

Assess the degree to which police crime statistics are valid and reliable.

Coursework titles are changed year on year to reflect changing trends and developments in contemporary society and changes in the curriculum



Dr Patrick O'Connor Testimony



Why did you decide to study the CERT HE in Combined Social and Behavioral Sciences at Belfast Met? (When did you start? Etc)

I never went to University after I left school so, after a few years of going between jobs, I decided that it would be a good time to get a third-level education. I studied Sociology at school and found it quite interesting, so I searched for courses in that area, and came across the Cert HE course on the Belfast Met website. It sounded interesting and I wanted to challenge myself by doing something new as well (since I had never studied Psychology before). I started the Cert HE course in September 2009 and graduated in 2011. It was one of the best things I ever decided to do in my life.

What developed your interest in the Social Sciences as a career path?

Phil, my tutor at Belfast Met, was really the first person who inspired me to go on to take up a career in the Social Sciences. I enjoyed how she could relate different aspects of research methods to real-life issues, so that it was easy to see how important research is and how it could be used to answer important questions and issues in contemporary society. If it wasn't for her, I probably wouldn't be where I am now.

Tell me about your journey on and after the CERT HE in CSBS where did you progress to? How was the transition to University?

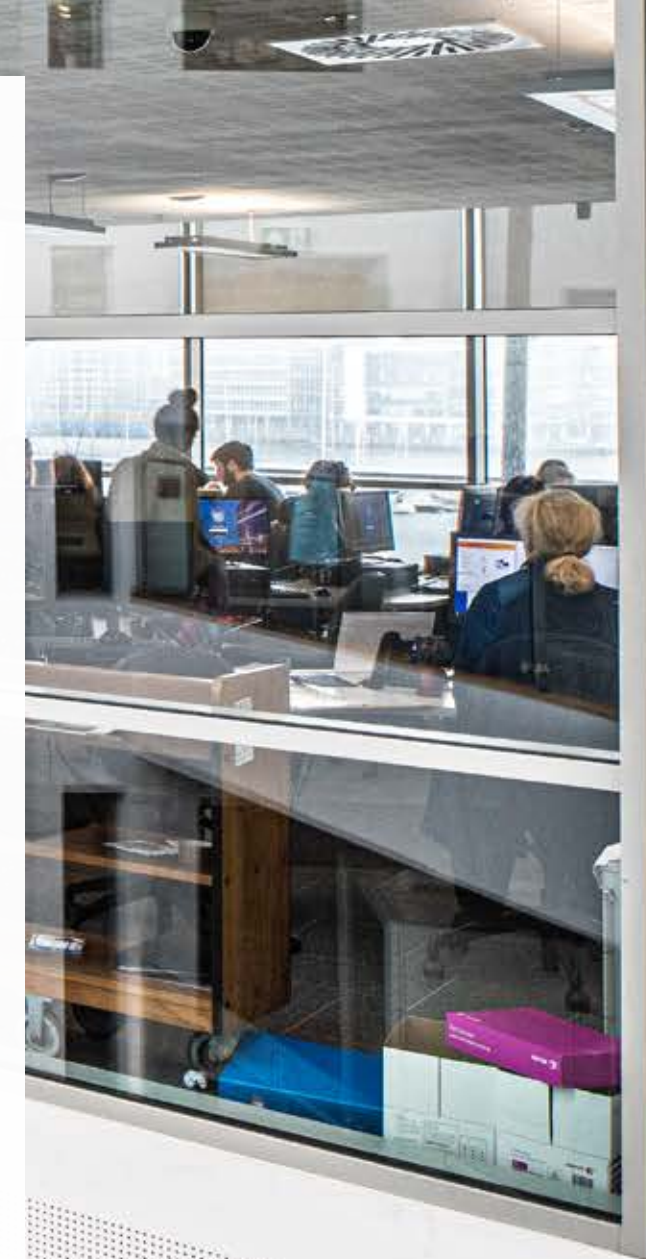
After I graduated from the course, I went on to study Psychology at Queen's University Belfast, where I achieved a first-class honor. I then subsequently went on to study for a PhD in Psychology at Queen's, where my research has focused on investigating which skills are important early predictors of mathematical success in young children here in Northern Ireland. Thankfully, the transition was rather seamless, as I had entered the first year of my degree with a sound knowledge and understanding of some of the key Psychological theories. The best part about the transition was that I was already well-prepared for the statistics element of the Psychology degree, having studied and carried out statistics on the Cert HE in Combined Social and Behavioural Sciences course. This was especially important, as statistics is arguably the most difficult aspect of Psychology to grasp for undergraduates.

What led you to study at and conduct research for PHD level?

Having already gathered a keen interest in research through studying on the Access HE course, I also worked as a Research Assistant during the summer in 2013. Furthermore, I also worked as a placement student for Grant Thornton that same year, in which I assisted with creating questionnaires aimed at measuring staff well-being and customer satisfaction. These roles inspired me into a career in research, as I really enjoyed my time in both and could easily imagine myself enjoying a career as a researcher.

What are the advantages of teaching on the Cert HE in Combined Social and Behavioural Sciences now when you have once been a student on it?

As much as I enjoy research, I always had the dream of coming back to the college to teach. Having been a student on the course, I believe that I have a good understanding of how to make learning about statistics much more accessible to people who have never studied statistics before, or who may be quite anxious about statistics because of their experience of learning maths. I am also sensitive to the issues which students may have, in terms of problems which may affect their ability to complete work efficiently. I also hope that the fact that students can see the progress that I have made, since I started the course, will show them that they can achieve exactly what they want in their future careers.



How To Apply

Applications should be made online via the Belfast Met website. Please search for your chosen course using the application code indicated beside each course title above. www.belfastmet.ac.uk/full-time/how-to-apply/

Further information

After applying you will be invited to a Pre-Entry Advice & Guidance session at which teaching staff will be able to answer any questions you have regarding the course.

Enrolment sessions will commence in late August and applicants will be invited in, in order of date of application.

Qualification Evidence

You must upload proof of your qualifications to your application account before you enrolment appointment in August/September. Failure to provide this will result in you losing your place.

International Students

If you have qualifications from outside of the UK please contact the Belfast Met International Office to determine the UK equivalency prior to enrolment in August/September. Contact: 028 9026 5192 or email: internationaloffice@belfastmet.ac.uk

Funding

It is your responsibility to ensure that your funding is in place prior to your enrolment.

Progression to University

If you have not been out of full-time education for two consecutive years your university application will not be considered.

Fees

Full-time students pay no fees. Part-time students do pay fees. The following table provides an indication of the charges based on the fees for 21-22 at time of going to print the 22-23 fees are not known but may be slightly higher).

See prospectus for evidence required to qualify for a reduction in fees at enrolment. There are no hidden costs as regards materials for Access courses however, there may be some visits, field trips etc and students may have subsistence costs, i.e. lunch etc on these trips.

Part-time Pathways	Full-time Fee per year	Reduced Fee per year
Access Diploma in Computing for the Economy	£760	£520
Cert HE in Combined Social & Behavioural Science	£780	N/A
Access Diploma in Humanities and Social Science	£600	£390
Access Diploma in Biological Sciences P00120 AF Day P00120 AH Eve	£660 £590	£425 £385

Student Finance

Further Education - Financial Help

- Further Education Funding - age dependent
- If 19 or over on 1 July 2018 apply to Education Authority to be assessed for a FE Award

It is important to apply for financial help as early in the year as possible, even if your place on the Access course has not been confirmed. The closing date for applications for full-time courses is 1 September 2018. Eligible students who submit an application by 30 June 2018 will be guaranteed funding. The closing date for applications for part-time courses is 30 September 2018.

Students who have been rejected for financial assistance from the Education Authority can apply to the College Hardship Fund once they are enrolled.

For information and application forms for the FE Awards full and part-time contact
Tel: 028 8225 4546 or visit the Education Authority website.

Applications are available from early April to download from the website.
PLAQ Codes needed for Applications

- QUB Access Diploma in Humanities & Social Sciences PLAQ CODE P10027
 - QUB Access Diploma in Access Biological Sciences PLAQ CODE P10022
 - QUB Access Diploma in Mathematics and Computing P10029
 - QUB Access Diploma in Engineering P10024
 - UU Access Diploma in Computing, Business & Multimedia PLAQ CODE P10006
- Apply now regardless of whether your place on the course has been confirmed

Higher Education Part-time - Financial Help
(Cert HE Combined Social and Behavioural Sciences ONLY)

Closing Date: 9 months from first day of course.
Part-time Higher Education students, who are studying at least 50% of an equivalent full-time course, can apply for financial help. Your entitlement will depend on your income and that of your spouse / partner. Student Finance NI will work out how much support you can get. You may be able to receive the following: A Tuition Fee Grant (see table below), a Course Grant (up to £265). Please note: course grant does not depend on course intensity. The Cert HE is 50% intensity. The table below sets out the maximum fee grant and course grant you may get, depending on the intensity of your course.

Intensity of Study	Max Fee Grant	Max Course Grant	Max Total Support Available
Up to 59% of the equivalent full-time course	Up to £820	£265	£1085

You are not entitled to apply for this help if: You already have a degree or you are on a part-time teacher-training course (although you may qualify for full-time support) Important: Applications for part-time Higher Education become available in August. You are advised to make your application as early as possible.

N.B. This information is accurate as of January 2018 and is liable to change as the information for the part-time Higher Education Grant does not become available until August 2018. For any queries regarding updated information contact the Student Finance Office on tel: 028 9026 5183.
For further information on student finance for FURTHER EDUCATION and HIGHER EDUCATION)

please check out our website - <http://www.belfastmet.ac.uk/life-at-the-met/students-support/student-finance/>



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