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| **Belfast Metropolitan College Governing Body 9.00am Wednesday 21 September 2022 in Corick House Hotel Agenda Minutes FINAL approved 16 November 2022** |
| **Governing Body Members: Governing Body Members:** Frank Bryan (Chair of the Governing Body); Kathleen O’Hare (Vice-Chair and Chair of the Curriculum, Quality and Engagement Committee); Jim McCall (Chair of the Human Resources Committee); Sam Snodden (Chair of the Audit and Risk Assurance Committee); Catherine Burns; Kate Burns Brian Wilson; Lauren McAteer, Yvonne Murphy, Janis Leaden (Staff Governor Teaching); Nikita Brijpaul (Staff Governor Support); Tai Campbell (Student Governor 2022/23); Louise Warde Hunter, Principal and Chief Executive (P&CE).  **Management:** Joy Kettyle, Director of Curriculum, Innovation and Excellence (DCIE)**,** Gillian Magee, Director of People and Place (DPP); Aidan Sloane, Director of Corporate Services (DCS); Damian Duffy, Director of Partnerships and Sustainability (DPS); Michelle Devlin, Assistant Director of Curriculum (ADC).  **In attendance**: Arlene O’Connor, Partner, Brown O’Connor  **Observer**: Áine O’Keeffe, Boardroom Apprentice 2022/23  **Clerk to the Governing Body:** Gerry Crossan |
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| **GB02 22/23**  **Quorum, Apologies, Welcome, Conflicts of Interest, Notice of AOB and Leadership Culture**    **Quorum**: The was quorate under the terms of Section 7 of the Standing Orders for the Governing Body V5 approved at **GB81a 21/22 22 June 2022** (6 members, of which 3 must be appointed under Part II Paragraph 5a of the Instrument of Government).  **Apologies:** Apologies received from Seamus Dawson and Seamus McGoran as at date of the meeting.  **Welcome**: Chair welcomed Tai Campbell, Student Governor 2022/23, Áine O’Keeffe, Boardroom Apprentice 2022/23 and Arlene O’Connor, Partner, Brown O’Connor to the meeting.  **Conflicts of Interest**: No **perceived, potential or actual** conflicts of interest under the terms of Section 8 of the Belfast Metropolitan College Standing Orders for the Governing Body V5 approved at **GB81a 21/22 22 June 2022** were advised.  **AOB:** None notified as at date of the meeting.  **Leadership Culture:** Chair **noted** our commitment to brave leadership, meaningful dialogue; simpler governance; and engaging in the right spirit. (**GB14 22/23** refers) |
| **GB02a/b/c 22/23**  Background information to inform discussion at **GB02 22/23 20 September 2022** was issued under cover of email Clerk to all participants 16 September 2022. |

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| **Agenda item** | **Detail** |
| **GB02d 22/23**  **Chair** | **GB02d 22/23**  **Revisiting our Leadership Behaviours**  The Chair:   * revisited the CARE values and the Governing Body commitments (see **GB02 22/23 above**); and, * framed the discussion on how these values should show up in terms of how Governing Body members conduct themselves with each other, ELT, staff, students and other stakeholders; * What would this look like in practice, how would it feel, how would we know we were successful?   The participants discussed the following issues in small groups:   * **Collaboration and respect** * spirit of partnership; * Committee chairs curate the space for this partnership and visibility supporting the creativity and energy driving the College. * **Ambition and respect**:   + respectful of the challenges and knowing what the big-ticket issues are and addressing them;   + Individual Learning Pathway – training is underway, personal tutor is assigned, opportunity for discussion on what the learner wants to do when they finish the course;   + in relation to supporting ambition for staff, reward and remuneration frameworks must support individual and college-wide ambition;   + holding timely and candid conversations. * **Excellence and respect**:   + constructive challenge in pursuit of excellence, with benchmarking;   + ‘walking the floor’ and capture external perspective;   + develop shared ambition with policy makers;   + exercise good listening skills. * **New Leadership Culture Watchwords:**   + Courageous / Creative / Candour / Challenge |
| **GB02e 22/23**  **Strategic Stakeholder Management**  **P&CE/DPP** | **FE for Me: Stakeholder Management for the FE Sector ahead**  Arlene O’Connor, Partner, Brown O’Connor  Brown O’Connor advised the Governing Body on the following key issues relating to the communications strategy for the FE Sector in Northern Ireland:   1. the remit of Brown O’Connor; 2. the unique characteristics of the NI FE sector; 3. the key stakeholders; 4. the stakeholder engagement objectives of the NI FE sector; 5. the political, economic and social issues facing the NI FE sector and the critical importance of public perception; 6. common perceptions around FE and HE pathways; 7. the workstreams in being put in place to address these perceptions.   The Governing Body sought further clarification on:   * the availability of training to a potentially wider group of FE representatives, including learners; * continuing engagement of MLAs in the light of historic engagement at this level; * the nature of the advocacy work that is being developed; * the potential use of new approaches eg. podcasts, flashmobs, other online social platforms, etc’ * the position of Post-Primary School Principals as stakeholders in FE. |

**Chair of Belfast Metropolitan College Governing Body Frank Bryan**

**Signature Date 16 November 2022**