

|  |  |
| --- | --- |
| **Belfast Metropolitan College Curriculum, Quality and Committee 3.00pm Wednesday 1 February 2023 in Titanic Quarter Boardroom and via MS Teams, Minutes FINAL approved 15 March 2023** | |
| **Committee Members:** Kathleen O’Hare (Chair); Catherine Burns; Kate Burns; Seamus Dawson; Brian Wilson; Yvonne Murphy; Janis Leaden; Nik Brijpaul; Tai Campbell; Louise Warde Hunter.  **Governing Body members in attendance**: Seamus McGoran, Sam Snodden, Kay Collins; Bill Montgomery, Lauren McAteer, Jim McCall  **Management:** Joy Kettyle, Director of Curriculum Innovation and Excellence (DCIE); Damian Duffy, Director of Partnerships and Sustainability (DPS); Michelle Devlin, Assistant Director of Curriculum  **Clerk to the Governing Body:** Gerry Crossan | |
| **CQE27 22/23**  Clerk to the Governing Body | **Quorum, Apologies, Welcome, Conflicts of Interest, Notice of AOB and Leadership Culture**  **Quorum**: The meeting was quorate under the Terms of Reference for the Curriculum, Quality and Engagement Committee dated 22 June 2022 (Approved **GB81a 21/22 22 June 2022)** (2 Governors).  **Apologies:** No apologies received as at the date of the meeting**.**  **Welcome**: The Chair **welcomed** David Broadhurst, Dawn Farquhar, Mary Montgomery and Lois Graham to the meeting.  **Conflicts of Interest**: No **perceived, potential or actual** conflicts of interest under the terms of Paragraph 15.1 of the Belfast Metropolitan College Governing Body Standing Orders dated August 2015 were advised.  **AOB:** No Items of AOB received at the meeting**.**  **Leadership Culture:** Chair **noted** our commitment to Governing Body Leadership Culture Watchwords (**GB02d 22/23 21 September 2022** refers):  Courageous / Creative / Candour / Challenge (**CQE34 22/23** below refers) |
| **CQE28 22/23** | **Minutes of the meeting held on 7 December 2022 - DRAFT (Proposed Final)**  The Committee **approved** the **DRAFT (Proposed Final)** minutes of the meeting held on 7 December 2022.  **Proposed:** Catherine Burns **Seconded:** Janis Leaden |
| **CQE29 22/23** | **Matters Arising from the minutes of the meeting held on 7 December 2022**  No matters arising. |

| **Agenda Item** | |
| --- | --- |
| **CQE30 22/23** | **Governance Guidance and Information**  None advised since the last meeting. |
| **CQE31**  **22/23** | **Chair’s Business**  The Chair advised that:   1. the Chair and P&CE will be meeting the new CEO of CCEA in March 2022; and, 2. the Chair is discussing with the P&CE the potential for Co-Coaching in the College.   The Committee noted the information provided by the Chair. |
| **CQE32 22/23**  **DCIE** | **Strategic Delivery**   1. The drivers behind the review of FE Delivery – D Broadhurst Deputy Director of Further Education, the Department for the Economy; 2. North West Belfast Area Learning Community – D Farqhuar, M Montgomery and Lois Graham – presentation attached as Annex 1.   The Chair welcomed that all the natural partners were in the room today, thanked all the contributors and wished them every success. The Chair asked the ELT to support the Governing Body in identifying elements of collaboration from Belfast Met that can support the collaborative partnerships set out by NBALC.  Feedback from discussion groups:   * Agreeing arrangements for teaching and learning between College and partner schools; * Widening the partnership to all Learning Communities across Belfast; * Establish clear contact points across FE and schools; * Engaging alumni contacts and energy across College and economy; * Involving students across all communications; * Structural gaps in how hubs can work together to deliver 10x objectives; * Communications and ambition across hubs will be required; * Develop natural partnerships and data sharing between College and Area Learning Communities; * Opportunity for Belfast Met to embrace the opportunity to build relationships and structures with post-primary sector which should be led by College ELT as educational leaders; * Further evidence that NI needs one NICS Department for Education; * This is the right time to engage with one ALC in Belfast with a view to gaining experience to widen the engagement across all Belfast ALCs; * the link between enrolments and direct funding into the College in a more collaborative approach would be required; and, * opportunity to develop new model for upskilling and reskilling across all levels of provision.   The Committee **noted** the information provided by the contributors and welcomed the impetus that the contributors provided to the discussions at the Committee. |
| **CQE33 22/23** | **Any Other Business**  No AOB advised at the meeting.**.** |
| **CQE34 22/23** | **Leadership culture – Meeting feedback**  Committee members advised the Chair that the conduct of this meeting provided evidence of the Governing Body’s commitments at **CQE27 22/23** above. |
| **CQE35**  **22/23** | **Date of next meeting**  **Governance Programme 2022/23 Cycle 3 (2 meetings)** The **fourth** meeting of the **CQE Committee** during 2022/23 will take place at **3.00pm on Wednesday 15 March 2023** in the Titanic Quarter Boardroom and via Microsoft Teams (**CQE51 21/22 16 March 2022** refers).  **Governance Programme 2022/23 Cycle 4** The **fifth** meeting of the **CQE Committee** during 2022/23 will take place at **3.00pm on Tuesday 27 June 2023** in the Titanic Quarter Boardroom and via Microsoft Teams. (**CQE65 21/22 29 June 2022** refers).  **Governance Programme 2023/24 Cycle 3**: The **third** meeting of **CQE Committee** during 2023/24 will be held at 3.00pm on Wednesday 7 February 2024 at a TQ Boardroom and via MS Teams.  The meeting ended at 5.30pm.  **Annex 1 North Belfast Area Learning Community presentation** |

**Vice- Chair of Belfast Metropolitan College Brian Wilson**

**Curriculum, Quality and Engagement Committee**

**Signature Date**