

GOVERNING BODY OF THE BELFAST METROPOLITAN COLLEGE

Minutes of the Curriculum, Quality and Engagement Committee of the Belfast Metropolitan College held on 15th November 2017 at 08:30am in Rm 2.31 TQ

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| Present | <p>Governors: Kathleen O’Hare (Chair), Catherine Burns, Declan Crummey, Seamus Dawson and Brian Wilson.</p> <p>Officers: Gillian Magee, Director of Transition, , Jonathan Heggarty, Director of Curriculum (DC), and Lorraine Lavery, Curriculum Quality Assurance & Performance Development Manager (CQA),</p> <p>Secretary: John McAndrew</p> | |
| CQE 17/17/18 | Apologies and Notice of AOB: | |
| | There apologies from governor Kate Burns and officer Damian Duffy, Director of Development. | |
| CQE 18/17/18 | Conflicts of Interest Declaration | |
| | In response to the Chair’s question to members none were declared. | |
| CQE 19/17/18 | Minutes and matters arising of the CQE Committee held on 10th October 2017 | |
| | The Committee agreed to hold over the Minutes and Matters Arising to the next full meeting. | Secretary |
| CQE 20/17/18 | Chair’s Business | |
| | <p>The Chair noted the appointment of two designated HE governors, Brian Wilson and herself. She also confirmed the date for a breakfast briefing on HE Opportunities on 5th December 2017 aimed at N Belfast principals.</p> <p>The Chair sought information re Foundation degree awarding powers (Information circulated within Minutes, see below).</p> <ul style="list-style-type: none"> • NCG (formerly Newcastle College Group is one of 5 FE colleges which already has foundation degree awarding powers, alongside the Hull College Group, Grimsby Institute, New College Durham and Warwickshire College. • Hartpury College (in Gloucester) is only the second FE provider in the country to be granted powers by the Privy Council to develop and award its own Honours and Masters degrees. Hartpury College follows in the footsteps of NCG. | Secretary |
| CQE 21/17/18 | Whole College Quality Improvement Plan 2017/18 and HE Provider Review | |
| | <p>The CQA manager outlined the</p> <ul style="list-style-type: none"> • Initial findings for FE areas <ul style="list-style-type: none"> ○ College FE data ○ College level learner voice ○ College level Strengths (including Leadership & Management, data usage, Learner services ○ Areas for Development (including improvements in retention, achievement and success) ○ Performance levels for 39 Professional and Technical areas – ranged from good to outstanding ○ Review of last year’s action plan – 13 actions planned, completed and evidenced <p>She confirmed that in regard to FE self evaluation the judgments were :</p> <ul style="list-style-type: none"> • Leadership & Management, Very Good; • Quality of Provision, Very Good; • Outcome for Learners, Very Good; with an • Overall Effectiveness Outcome of “The organisation has a high level of capacity for sustained improvement in the interests of all learners”. | |

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| | <p>On enquiry it was confirmed that almost 4,000 students returned the survey, that supported learning students received scaled down versions of surveys, and that live performance dashboard information was used by all staff to improve attendance.</p> <p>In regard to HE, the CQA noted the favourable outcome of the first HE Annual Provider Review report last year. She outlined the HE data and student voice processes, the curriculum achievements in 2016/17, the areas for development and action plan in 2017/18 and progress against QAA's 5 baseline indicators. She highlighted sustained student voice and student data results and the range of internal and external monitoring and review processes in place.</p> <p>On enquiry it was considered that the student voice was "incredibly strong" in Belfast Met, that OU courses would begin in September 2018, that the HE environment was competitive, that complaints were regarded as free feedback to improve processes, and that positive survey returns were in excess of 90%.</p> | |
| RES 13 | <i>The Committee agreed to meet again on 27th November 2017 to review further.</i> | Secretary |
| CQE 22/17/18 | DONM: 27 November 2017 | |
| CQE 23 17/18 | Meeting evaluation: "An excellent presentation and discussion." | |
| | Chair : | Date: |

