

GOVERNING BODY OF THE BELFAST METROPOLITAN COLLEGE		
Minutes of the BMC Resources Committee meeting held on 28 November 2016 at 4.30pm in the boardroom, Castlereagh campus.		
Present	<p>Governors: David Taylor (Chair), and Wendy Langham.</p> <p>Officers: Damian Duffy [DDLS], Elaine Hartin [COO], Jonathan Heggarty (DC), Colin Daysh (Head of IT), Siobhan Lyons (Head of Business Development), Laura Allen (HoF) and Raymond de Largey (Estate Area Manager).</p> <p>Secretary: John McAndrew</p>	
R 14 16/17	Apologies and Notice of AOB	
	There were apologies from governors John McGrillen, Michael McCamley, Kevin McKeaveney and Kathleen O'Hare and officer Aidan Sloane [HoT].	
R 15 16/17	Conflicts of Interest Declaration	
	In response to the Chair's question no conflicts or potential conflicts were raised.	
R 16 16/17	Minutes of the Resources Committee meeting of 22nd September 2016	
	The Minutes of the Resources Committee meeting of 22nd September 2016 were agreed.	
R 17 16/17	Matters Arising	
	<p><i>RES 1 Draft BMC Accounts 2015/16. Submitted to NIAO and DEL on time</i></p> <p><i>R 8 16/17 Presentation to the Governing Body on the impact of NDPB. Presented on 29 September 2016</i></p> <p><i>RES 2 Final draft budget. Approved by Governing Body of 29 September 2106.</i></p> <p><i>RES 3 R/ 8 16/17 NDPB training by DfE. The Chair re-emphasised the importance of the training.</i></p> <p><i>RES 4 The chart of Non FLU income codes against projected income, delivery costs, other costs, £ contribution , and % contribution to be supplemented by a further column with commentary. See Minute 22 16/17</i></p> <p><i>R 10 16/17 Future Agenda item re: sector wide system replacements for back office systems e.g. Agresso and QL. See Minute 24 16/17</i></p> <p><i>RES 5 Update on the six BMC satellites (and other community facilities) to be presented at the next Resources Committee meeting. See Minute 23 16/17</i></p> <p><i>R 12 15/16 November 2016. Meeting to place at Castlereagh College in Estates block 3. Took place in Castlereagh Campus boardroom.</i></p>	
R 18 16/17	Chair's Business	
	The Chair noted that this was his last Resources Committee meeting. Members recorded their gratitude for his service and leadership. Members noted the need to strengthen the Committee in terms of skill set and numbers .	Chairs
R 19 16/17	COO's business	
	The COO noted that the BMC Annual Report and Accounts had been signed off by the C&AG that day, and that the Report and Accounts had been sighted by the A&R Committee. The NIAO had provided very positive feedback and made no priority 1 findings; the the two priority 2 findings related to an ongoing TQ/PFI dispute.	
R 20 16/17	BMC 15/16 accounts	
	See Minute R 19 16/17 also	
RES 6	<i>The Resources Committee noted that the draft BMC Accounts 2015/16 had been reviewed as fit for purpose and submission to NIAO and DEL.</i>	

R 21 16/17	Quarter 1 2016/17 Financials and Re-forecast	
	<p>The Head of Finance presented an update on the college's financial performance for Q1 2016/17 and gave an overview on both the NDPB position and Financial Year position. The MSFM required BMC to operate to an NDPB Budget allocation. She reprised that the final budget approved by the Governing Body in September 2016 provided for a £3m underspend against NDPB Allocation and a £3.9m Deficit for the financial year (£2.9m after HCA).</p> <p>The HoF noted the non-signalled budget movements and noted the difficulties in planning and control against a moving target. For Q1 she forecast an underspend of £1,834k against the reduced DfE budget. The Q1 reforecast showed BMC on target for the financial year but under budget on the NDPB budget.</p> <p>She highlighted the risks (including budget cuts, failure to meet non FLU targets, delayed expenditure etc.) and opportunities Including further engagement with officials).</p> <p>The Committee also noted the Q1 financial statements which would be submitted to DEL.</p>	HoF
R 22 16/17	Non FLU Income	
	<p>The Head of Business Development summarised actual income in the first quarter which was lower than budgeted by £720k due to lower income in fees and self-financing programmes, DfE grants other and traineeships. Members noted the current state of play on the NIPS SLA and the margins. The full year reforecast was £605k lower than budgeted with the main variance within fees and self-financing programmes, with a healthy pipeline.</p> <p>On enquiry it was confirmed that DfE had asked BMC to lead on innovative delivery models in training and that there was a consensus on the need for change. Also on enquiry it was confirmed that monies from the Apprenticeship Levy would go to the Treasury , and that there would be an official opening of the Business School in March 2017.</p> <p>Members noted a good report.</p>	
RES 7	<i>The Resources Committee requested a presentation on Training and future routes of travel at its next meeting.</i>	DDLS HoT
R 23 16/17	Estates Update	
	<p>The Estate Manager highlighted progress on Castlereagh development proposals and the exploration of EU funding, the planning for phase 2 of the MLDD/SLDD project, and the start date for work on e3 classrooms. He also highlighted significant progress in regard to the Whiterock lease, and anticipated disposal of Tower Street and transfer of Parkmore in 2017.</p> <p>Members noted the reduction in outcentres from 100 plus to 2 namely the Girdwood and Oh Yeah centres in line with the Estates Strategy.</p> <p>The TQ Advisory Board minutes were noted and it was noted also that the A&R Committee were monitoring the ongoing TQ/PFI dispute.</p>	
R 24 16/17	IT Update including Presentation on Systems, Technology and Services Project	
	<p>The HIT confirmed that all 16/17 deliverables were on track save for the implementation of the new IT structure within Castlereagh. He highlighted the student app which had been downloaded in excess of 5000 times.</p> <p>The HIT gave a presentation on the £20m sector wide Systems, Technology and Services Project to replace core College systems which would take five years to</p>	

	<p>deliver. He noted that DfP had yet to approve the business case and the Minister yet to sign off thus delaying contract and procurement awards; the risk of non-delivery had been entered on the BMC Risk Register and discussed at A&R Committee. Given the lack of a plan B and alternatives BMC officers were pushing hard to influence progress; BMC officers were represented at every level of project governance.</p> <p>On enquiry it was confirmed a small number of companies controlled nearly all of the Student Management Systems in Colleges and Universities, with the added factor that systems had to be customised for N. Ireland.</p>	
RES 8	<i>The Resources Committee agreed to flag up delays in the delivery of the Systems, Technology and Services Project to the Governing Body.</i>	Chair
R 25 15/16	Establishment of a Contracting Authority for procurement	
	The HIT outlined a sector wide contracting authority procurement option to replace the current system of a single college leading and then invoicing other colleges on one off projects. This establishment of a sector wide authority would ultimately mean more purchasing power for less money as VAT would not be paid twice. The COO noted the sense in a collaborative Special Purchase Vehicle.	
RES 9	<i>The Resources Committee agreed to recommend membership of the Contracting Authority to the Governing Body in principle subject to appropriate governance arrangements, and mechanisms to ensure that CNI provided evidence of their VFM.</i>	Chair
R 26 15/16	Professional Services	
	The COO presented a report on expenditure on external consultancy, managed services and staff substitution on specialist staff. There was no expenditure on Research. It was noted that the return would be shared with other Chairs.	Secretary
	Members noted the report	
R 27 15/16	AOB: None	
R 28 15/16	Close of Meeting Evaluation: "comprehensive"	
R 29 15/16	DONM: 21 February 2016	
	Signature: _____ Date: _____	
	Chair	