

**GOVERNING BODY OF THE BELFAST METROPOLITAN COLLEGE**

**Minutes of the BMC Resources Committee meeting held on 23 June 2016 at 8.15am in e3.**

<b>Present</b>	<p><b>Governors:</b> David Taylor (Chair), John McGrillen, Wendy Langham and Kathleen O'Hare.</p> <p><b>Officers:</b> Elaine Hartin [COO], Damian Duffy [DDLs], Siobhan Lyons (Head of Business Development), Glenn Ashfield (Management Accountant), Aidan Sloane (Head of Training) and Aidan Sloane (Head of Training).</p> <p><b>Secretary:</b> John McAndrew</p>	
<b>R 71 15/16</b>	<b>Apologies and Notice of AOB</b>	
	There were apologies from governor Kevin McKeaveney and Michael McCamley.	
<b>R 72 15/16</b>	<b>Conflicts of Interest Declaration</b>	
	In response to the Chair's question no conflicts or potential conflicts were raised.	
<b>R 73 15/16</b>	<b>Standing items</b>	
	<p>The Resources Committee was asked to defer consideration of Standing items until the next meeting of the Resources Committee to allow full consideration of the Budget Agenda item.</p> <ul style="list-style-type: none"> <li>• Minutes of the Resources Committee Meeting of 23rd May and 6<sup>th</sup> June 2016</li> <li>• Matters Arising</li> <li>• Chair's Report</li> <li>• COO's Update</li> </ul>	
<b>RES 26</b>	<i>The Resources Committee agreed to defer consideration of Standing items until the next meeting to allow full consideration of the Budget Agenda item</i>	
<b>R 74 15/16</b>	<b>BMC Budget</b>	
	<p>The Committee reviewed the budget presentation and noted inter alia;</p> <ul style="list-style-type: none"> <li>• FLU 55% NON FLU income 45% (Chair and WL to drill down further)</li> <li>• Complexity of NDPB budget and Financial Year Accounts best handled in workshop in September</li> <li>• Key implication – to live within budget allocation for YE 31 March 2017</li> <li>• Key risks- BMC not yet aware of HLA allocation, and Non Flu income</li> <li>• Profiling of staff costs (to be raised in HR and Resources Committees)</li> <li>• Next Steps 1 – Chair to meet COO prior to Governing Body</li> <li>• Next Steps 2 – roll forward budget for 17/18, 18/19, present to Governing Body, submit draft, update and resubmit draft in September following Resources Committee and Governing Body meeting.</li> </ul>	<p><b>Chair, WL, DD, SL</b></p> <p><b>Secretary</b></p> <p><b>Chair/COO</b></p> <p><b>Chairs</b></p>
<b>RES 27</b>	<i>The Resources Committee agreed to present a reduced PP presentation to the 29 June 2016 Governing Body and recommend draft budget submission to DfP.</i>	<b>Chair COO</b>
<b>RES 28</b>	<i>The Resources Committee confirmed the need for further NDPB briefing for governors in the next academic year.</i>	<b>Secretary</b>
<b>R 75 15/16</b>	<b>AOB</b> None	
<b>R 76 15/16</b>	<b>DONM:</b> 26th September 2016	
<b>R 77 15/16</b>	<b>Meeting Evaluation</b>	
	"complex"	
	Signature: _____ Date: _____	