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| **Belfast Metropolitan College Governing Body 9.00am Wednesday 21 September 2022 in Corick House Hotel Agenda Minutes FINAL approved 16 November 2022** |
| **Governing Body Members: Governing Body Members:** Frank Bryan (Chair of the Governing Body); Kathleen O’Hare (Vice-Chair and Chair of the Curriculum, Quality and Engagement Committee); Jim McCall (Chair of the Human Resources Committee); Sam Snodden (Chair of the Audit and Risk Assurance Committee); Catherine Burns; Kate Burns Brian Wilson; Lauren McAteer, Yvonne Murphy, Janis Leaden (Staff Governor Teaching); Nikita Brijpaul (Staff Governor Support); Tai Campbell (Student Governor 2022/23); Louise Warde Hunter, Principal and Chief Executive (P&CE).**Management:** Joy Kettyle, Director of Curriculum, Innovation and Excellence (DCIE)**,** Gillian Magee, Director of People and Place (DPP); Aidan Sloane, Director of Corporate Services (DCS); Damian Duffy, Director of Partnerships and Sustainability (DPS); Michelle Devlin, Assistant Director of Curriculum (ADC).**In attendance**: Arlene O’Connor, Partner, Brown O’Connor**Observer**: Áine O’Keeffe, Boardroom Apprentice 2022/23**Clerk to the Governing Body:** Gerry Crossan |
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| **GB02 22/23****Quorum, Apologies, Welcome, Conflicts of Interest, Notice of AOB and Leadership Culture****Quorum**: The was quorate under the terms of Section 7 of the Standing Orders for the Governing Body V5 approved at **GB81a 21/22 22 June 2022** (6 members, of which 3 must be appointed under Part II Paragraph 5a of the Instrument of Government).**Apologies:** Apologies received from Seamus Dawson and Seamus McGoran as at date of the meeting.**Welcome**: Chair welcomed Tai Campbell, Student Governor 2022/23, Áine O’Keeffe, Boardroom Apprentice 2022/23 and Arlene O’Connor, Partner, Brown O’Connor to the meeting.**Conflicts of Interest**: No **perceived, potential or actual** conflicts of interest under the terms of Section 8 of the Belfast Metropolitan College Standing Orders for the Governing Body V5 approved at **GB81a 21/22 22 June 2022** were advised.**AOB:** None notified as at date of the meeting.**Leadership Culture:** Chair **noted** our commitment to brave leadership, meaningful dialogue; simpler governance; and engaging in the right spirit. (**GB14 22/23** refers) |
| **GB02a/b/c 22/23**Background information to inform discussion at **GB02 22/23 20 September 2022** was issued under cover of email Clerk to all participants 16 September 2022. |

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| **Agenda item** | **Detail** |
| **GB02d 22/23** **Chair** | **GB02d 22/23** **Revisiting our Leadership Behaviours**The Chair:* revisited the CARE values and the Governing Body commitments (see **GB02 22/23 above**); and,
* framed the discussion on how these values should show up in terms of how Governing Body members conduct themselves with each other, ELT, staff, students and other stakeholders;
* What would this look like in practice, how would it feel, how would we know we were successful?

The participants discussed the following issues in small groups:* **Collaboration and respect**
* spirit of partnership;
* Committee chairs curate the space for this partnership and visibility supporting the creativity and energy driving the College.
* **Ambition and respect**:
	+ respectful of the challenges and knowing what the big-ticket issues are and addressing them;
	+ Individual Learning Pathway – training is underway, personal tutor is assigned, opportunity for discussion on what the learner wants to do when they finish the course;
	+ in relation to supporting ambition for staff, reward and remuneration frameworks must support individual and college-wide ambition;
	+ holding timely and candid conversations.
* **Excellence and respect**:
	+ constructive challenge in pursuit of excellence, with benchmarking;
	+ ‘walking the floor’ and capture external perspective;
	+ develop shared ambition with policy makers;
	+ exercise good listening skills.
* **New Leadership Culture Watchwords:**
	+ Courageous / Creative / Candour / Challenge
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| **GB02e 22/23** **Strategic Stakeholder Management****P&CE/DPP** | **FE for Me: Stakeholder Management for the FE Sector ahead**Arlene O’Connor, Partner, Brown O’ConnorBrown O’Connor advised the Governing Body on the following key issues relating to the communications strategy for the FE Sector in Northern Ireland:1. the remit of Brown O’Connor;
2. the unique characteristics of the NI FE sector;
3. the key stakeholders;
4. the stakeholder engagement objectives of the NI FE sector;
5. the political, economic and social issues facing the NI FE sector and the critical importance of public perception;
6. common perceptions around FE and HE pathways;
7. the workstreams in being put in place to address these perceptions.

The Governing Body sought further clarification on:* the availability of training to a potentially wider group of FE representatives, including learners;
* continuing engagement of MLAs in the light of historic engagement at this level;
* the nature of the advocacy work that is being developed;
* the potential use of new approaches eg. podcasts, flashmobs, other online social platforms, etc’
* the position of Post-Primary School Principals as stakeholders in FE.
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**Chair of Belfast Metropolitan College Governing Body Frank Bryan**

**Signature Date 16 November 2022**